



香港海關

Customs and Excise Department

Compliance Functions & Statutory Obligations of Money Service Operators

27 September 2022
Money Service Supervision Bureau
Trade Controls Branch

AML/CFT/CPF Regulatory Regime

Cap. 615 Anti-Money Laundering
and Counter-Terrorist Financing
Ordinance
(AMLO)



AMLO
Cap. 615

Guideline
for MSOs

Guideline on Anti-Money Laundering & Counter-
Financing of Terrorism
(For MSOs)



Cap. 405

Drug Trafficking
(Recovery of Proceeds)
Ordinance

Cap. 455

Organized
and
Serious Crimes
Ordinance

Cap. 575

United Nations
(Anti-Terrorism Measures)
Ordinance

Cap. 537

United
Nations
Sanctions
Ordinance


Cap. 526

Weapons of Mass Destruction
(Control of Provision of Services)
Ordinance



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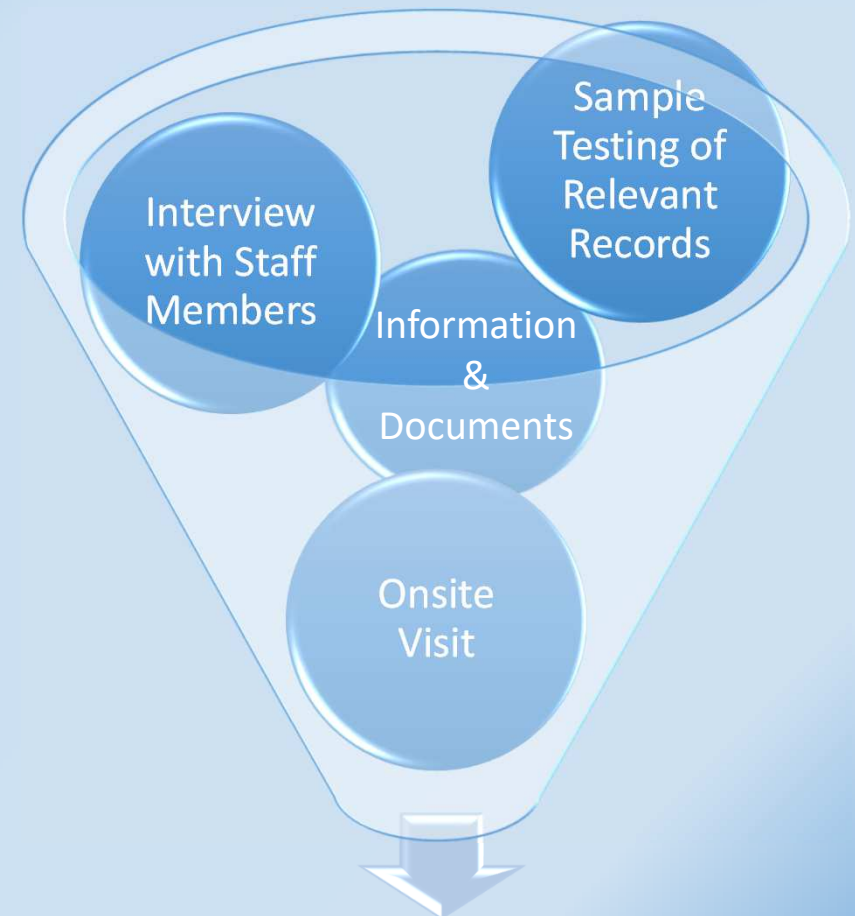
Routine Compliance Inspection

<p>香港海關 金錢服務監理科 九龍九龍灣臨樂街19號 南豐商業中心 12 樓 1218-22 室</p>		<p>CUSTOMS AND EXCISE DEPARTMENT HONG KONG Money Service Supervision Bureau Units 1218-22, 12/F, Nan Fung Commercial Centre, 19 Lam Lok Street, Kowloon Bay, Kowloon.</p>
<hr/>		
Our Ref: P-CC-22-00XXX		<u>Letter of Requirement</u>
To : Subject MSO Company Limited		
Dear Sir/Madam,		11 November 2022
<p><u>Routine Inspection pursuant to section 9 of the Anti-Money Laundering & Counter-Terrorist Financing Ordinance ("AMLO") Chapter 615, Laws of Hong Kong</u></p>		
<p>Pursuant to section 9 of the AMLO, I am writing to inform you that the following authorized person will conduct a routine inspection in relation to the compliance requirements of a licensed Money Service Operator ("MSO") namely Subject MSO Company Limited with details as follows:</p>		
Date :	18 November 2022	
Time :	10:00 am	
Address :	Units 1218-22, 12/F, Nan Fung Commercial Centre, 19 Lam Lok Street, Kowloon Bay, Kowloon.	
Authorized Person :	Mr. Chan Tai Man, Trade Controls Officer	

Section 9, AMLO

"the powers to inspect, make copies and record details of any customer or transaction records required to be kept."

 **Utilize a Central Database for Master Client List**

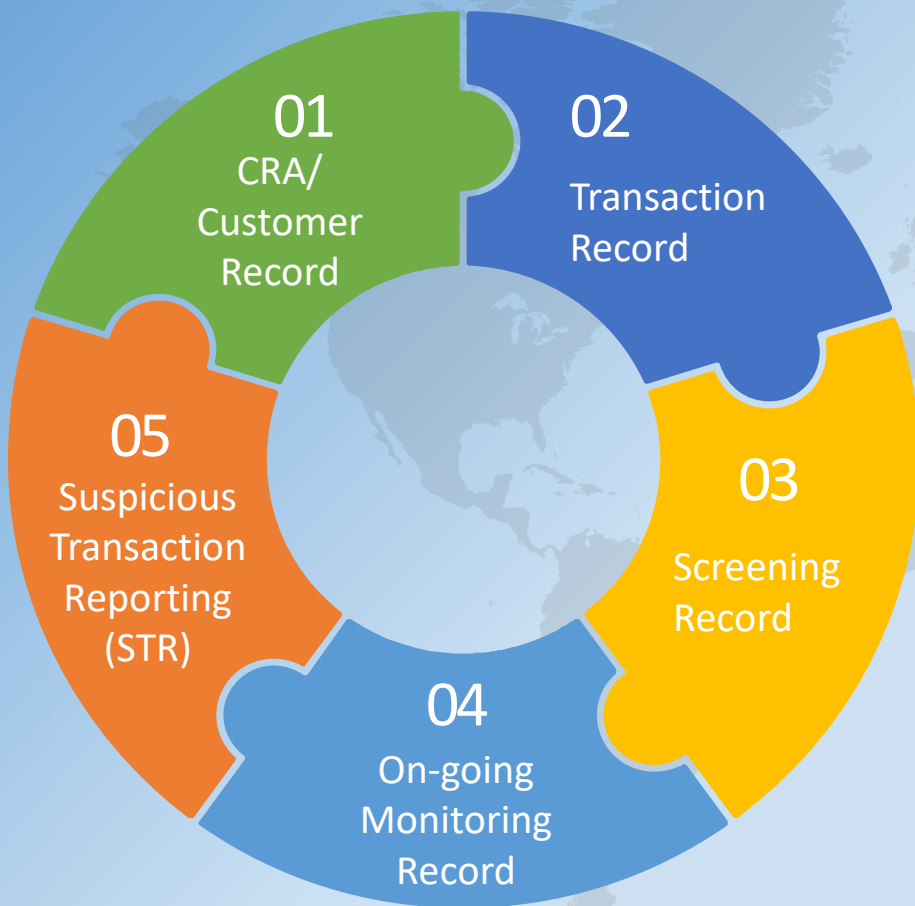


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Common Shortfalls Spotted from Compliance Inspection

Customer Record	<ul style="list-style-type: none"> ❌ Verify customer's identity (i.e. as a legal person) ❌ Obtain written authorization on behalf of another person
Transaction Record	<ul style="list-style-type: none"> ❌ Record addresses (originator & recipient) ❌ Record permit reconstruct a complete transaction (i.e. without record of WhatsApp order)
Screening Record	<ul style="list-style-type: none"> ❌ Record the date when screening was conducted ❌ Screening conducted towards recipients & agents
Customer Risk Assessment ("CRA") Record	<ul style="list-style-type: none"> ❌ Use of CRA template/ scoring matrix with application of RBA
Enhanced Due Diligence ("EDD")	<ul style="list-style-type: none"> ❌ Documentary proof to verify transaction purpose/ SoF/ SoW ❌ Transaction monitoring with parameters/ threshold set ❌ Counterparties' risks taken into account
Suspicious Transaction Reporting ("STR")	<ul style="list-style-type: none"> ❌ Sufficient management awareness and training on STR reporting ❌ Quantified risk assessment methodology and STR reporting chain





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MSSB/MIS_04/2022

16 June 2022

Circular

**Circular to Money Service Operators
Anti-Money Laundering / Counter-Terrorist Financing
Record-keeping Requirements**

The Customs and Excise Department ("C&ED") would like to remind Money Service Operators ("MSOs") of the importance of keeping accurate and up-to-date records and documents in relation to money service business, in compliance with the requirements set out in the Anti-Money Laundering and Counter-Terrorist Financing Ordinance (Cap. 615) ("AMLO") and the Guideline on Anti-Money Laundering and Counter-Financing of Terrorism (For Money Service Operators) ("the Guideline").

Circular to MSO on Record Keeping



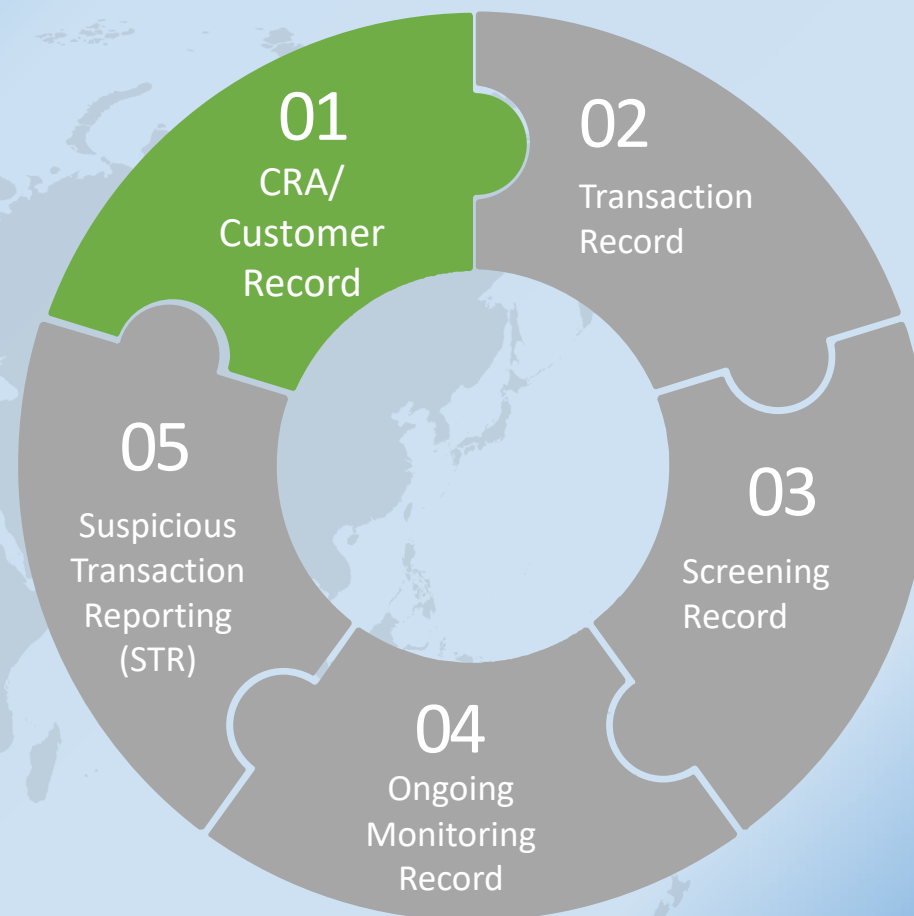
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Customer Record

At the outset of a business relationship/ Before performing any occasional transaction

- ◆ Obtain the original or a copy of the document, record of the data/ information obtained in the course of identifying and verifying the identity of:
 - a. the customer
 - b. the beneficial owner of the customer
 - c. person purport to act on behalf of the customer
 - d. other connected parties to the customer

***MSO should make appropriate enquiries where there are indications that the customer is **not** acting on his own behalf
(Chapter 4.4.4 of Guideline of AML/CFT for MSOs)



Identification and Verification [ID & V]



Natural Person

- Full Name
- DoB
- Nationality
- ID no. & Document Type



Legal Person

- Full Name
- Date & place of incorporation/ establishment or registration
- ID No. (BR/CI) and document type
- ID & V of Beneficial Owner of the customer (same procedures of ID & V for natural person)
- ID & V of PPTA (where necessary)



01

CRA/
Customer
Record

Non-Face to Face [NF2F]

At least one of the additional measures should be carried out, which included:



1



Further verify the customer's identity

2



Taking supplementary measures to verify information; or

3

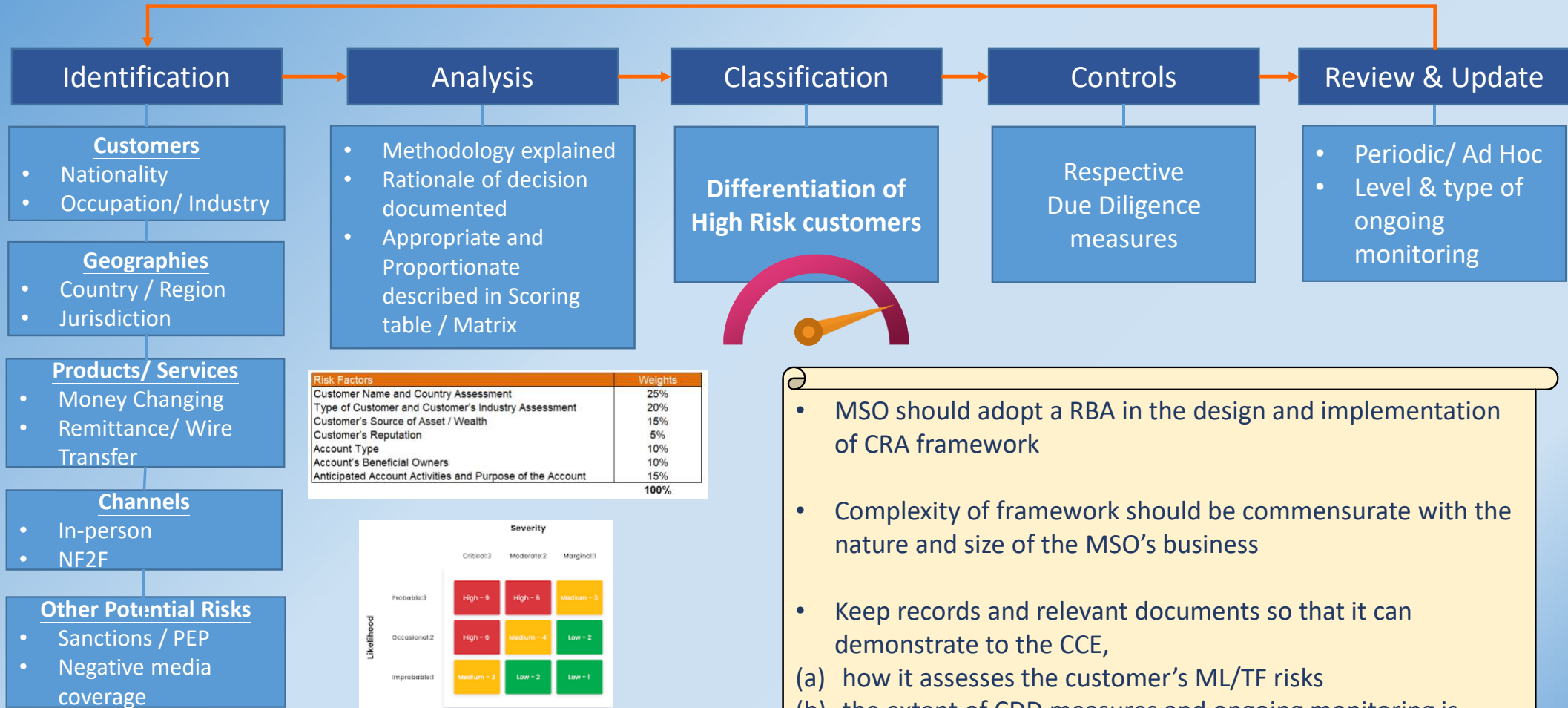


Ensuring first payment made into the customer's account is received from an account in the customer's name



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Customer Risk Assessment [CRA]



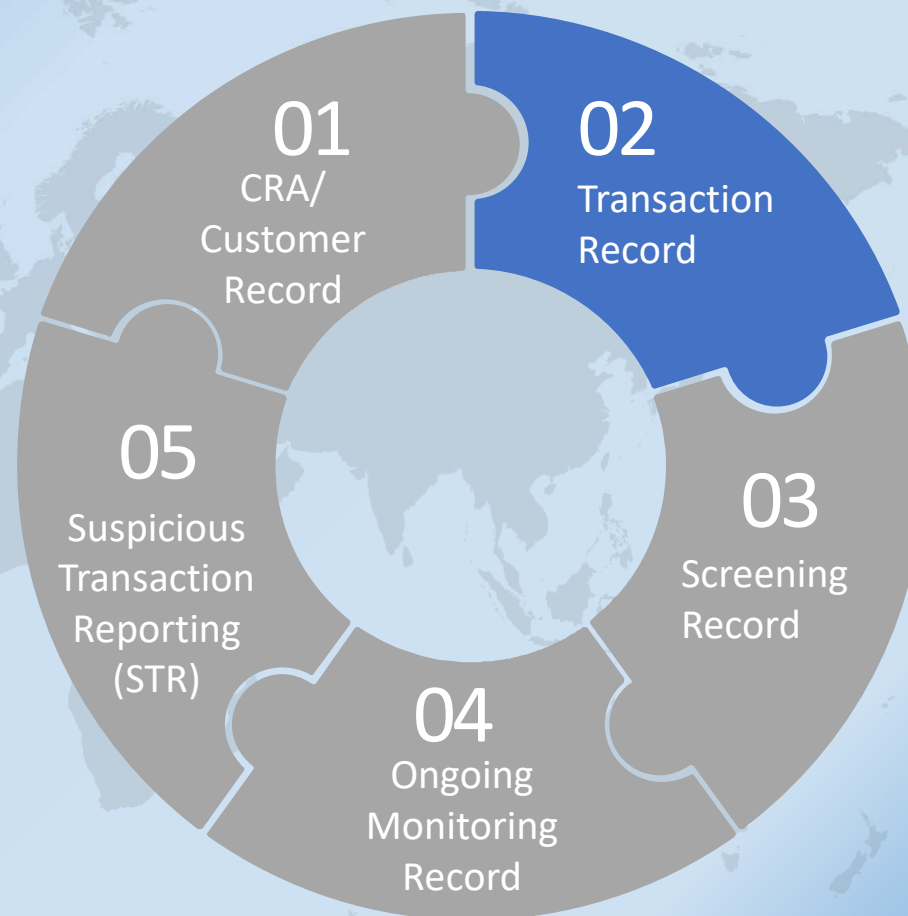
- MSO should adopt a RBA in the design and implementation of CRA framework
- Complexity of framework should be commensurate with the nature and size of the MSO's business
- Keep records and relevant documents so that it can demonstrate to the CCE,
 - how it assesses the customer's ML/TF risks
 - the extent of CDD measures and ongoing monitoring is appropriate based on that customer's ML/TF risks



Transaction Record

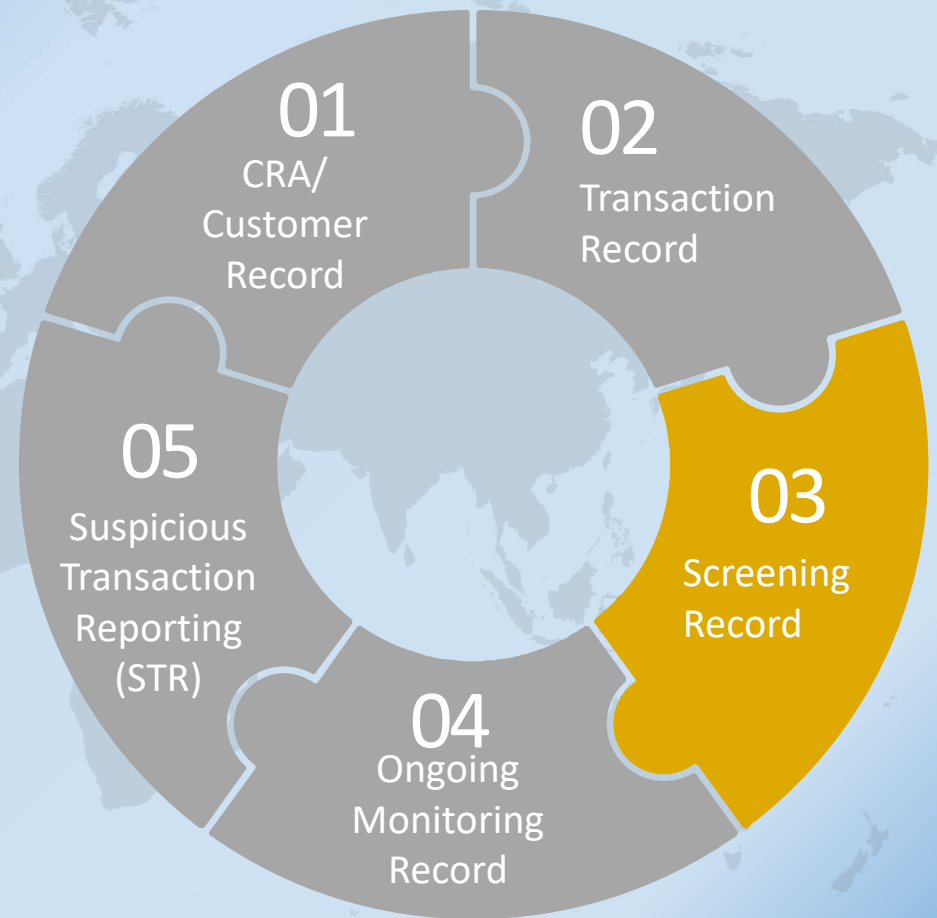
Including but not limited to :

- ◆ Records on sending/ receipt of instruction using any instant messaging software/ mobile application
- ◆ Sufficient to permit reconstruction of individual transaction



Screening Record

- ◆ PEP list and Sanction Lists
- ◆ Screening conduct against the customer, any beneficial owner of the customer and all relevant parties in a transaction (including the recipient and intermediary)
- ◆ Enhanced checking result



Ongoing Customer Due Diligence

- review of customer records periodically or upon trigger events



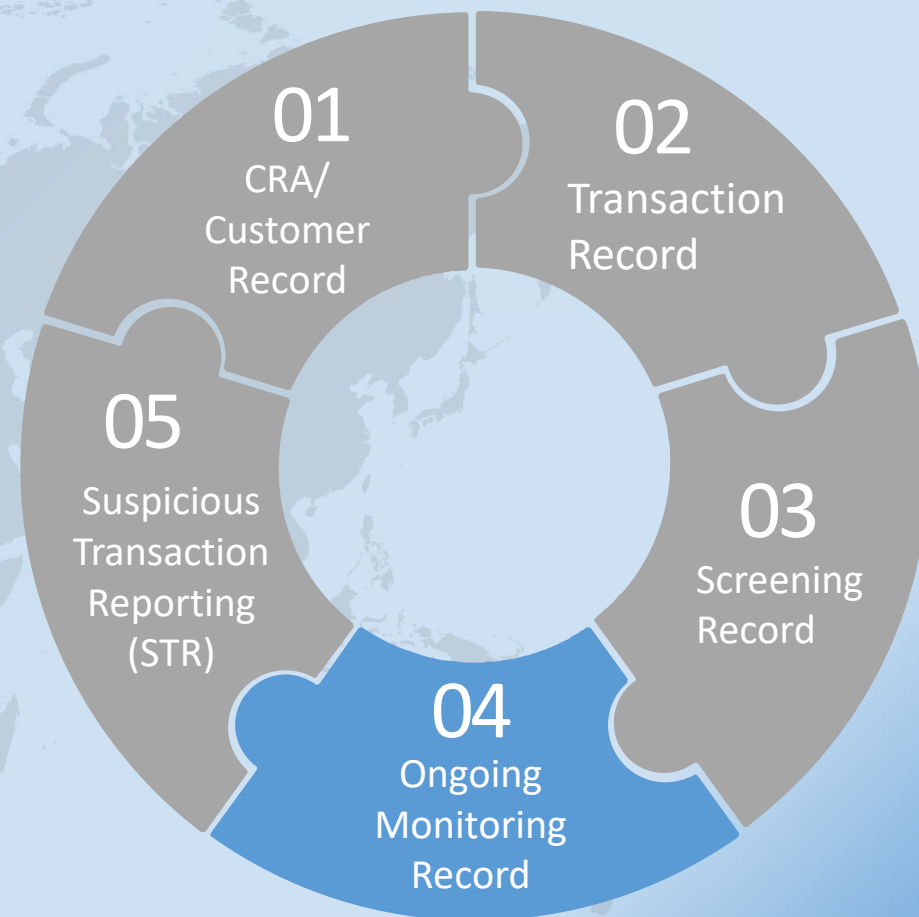
Examine Background & purpose of transaction, findings and steps taken by MSO

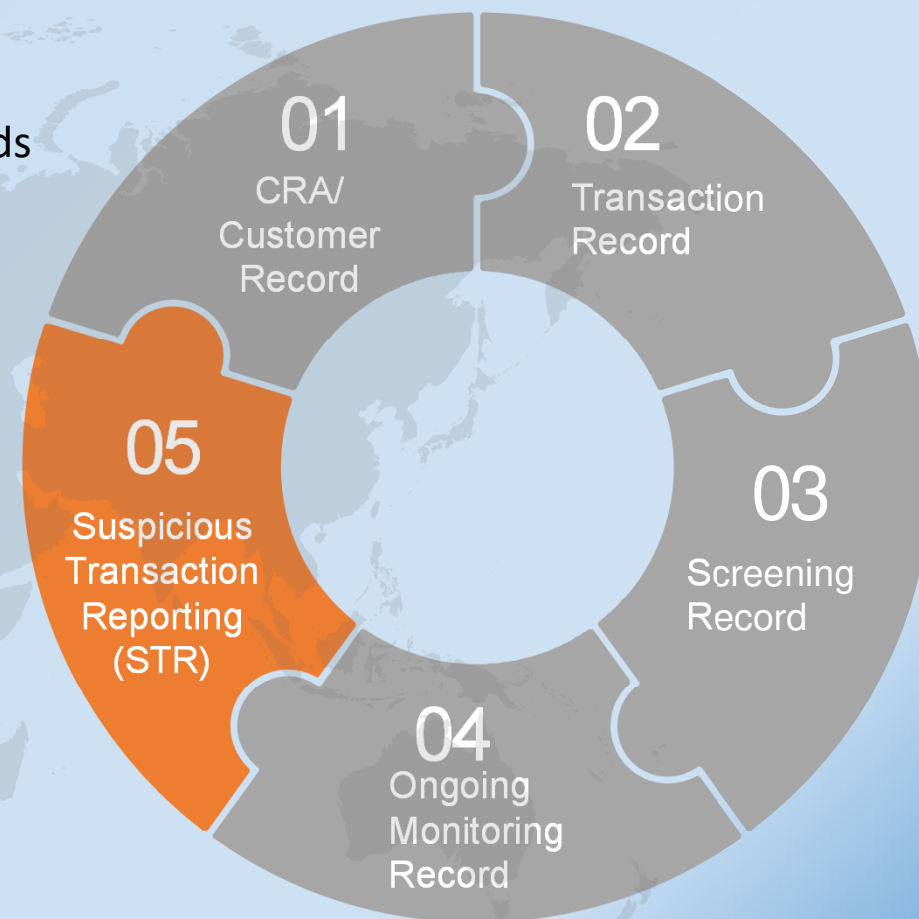
Transaction Monitoring

- complex, usually large in amount
- no apparent economic or lawful purpose



Rationale of any decision should be documented in writing

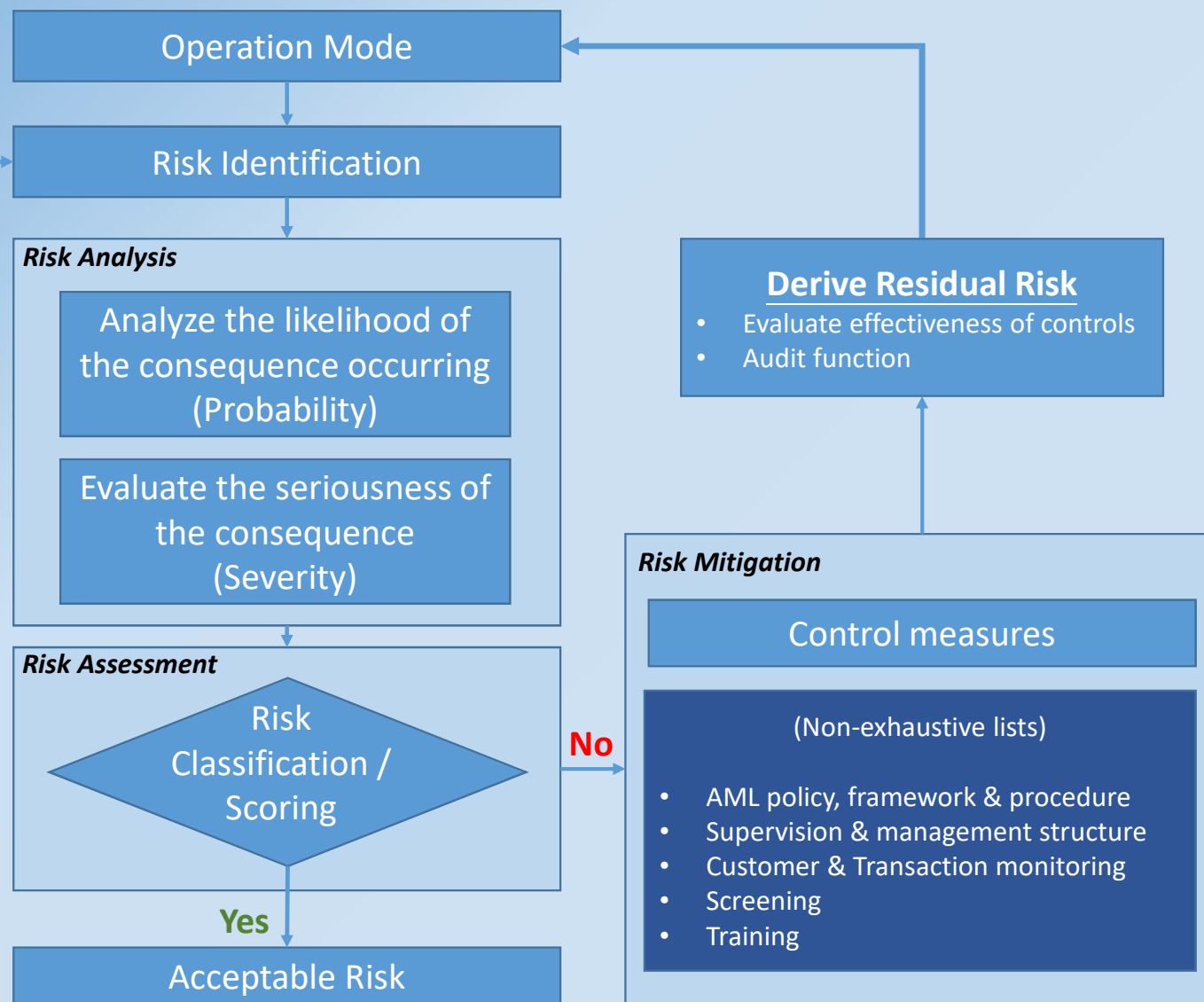




Institutional Risk Assessment

Inherent Risk
(Non-exhaustive lists)

- Customers
- Countries/Jurisdictions
- Products & Services
- Delivery channels
- New/ developing technologies
- Others



Circular to MSO on Delivery Channels



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MSSB/MIS_05/2021

13 December 2021

Circular

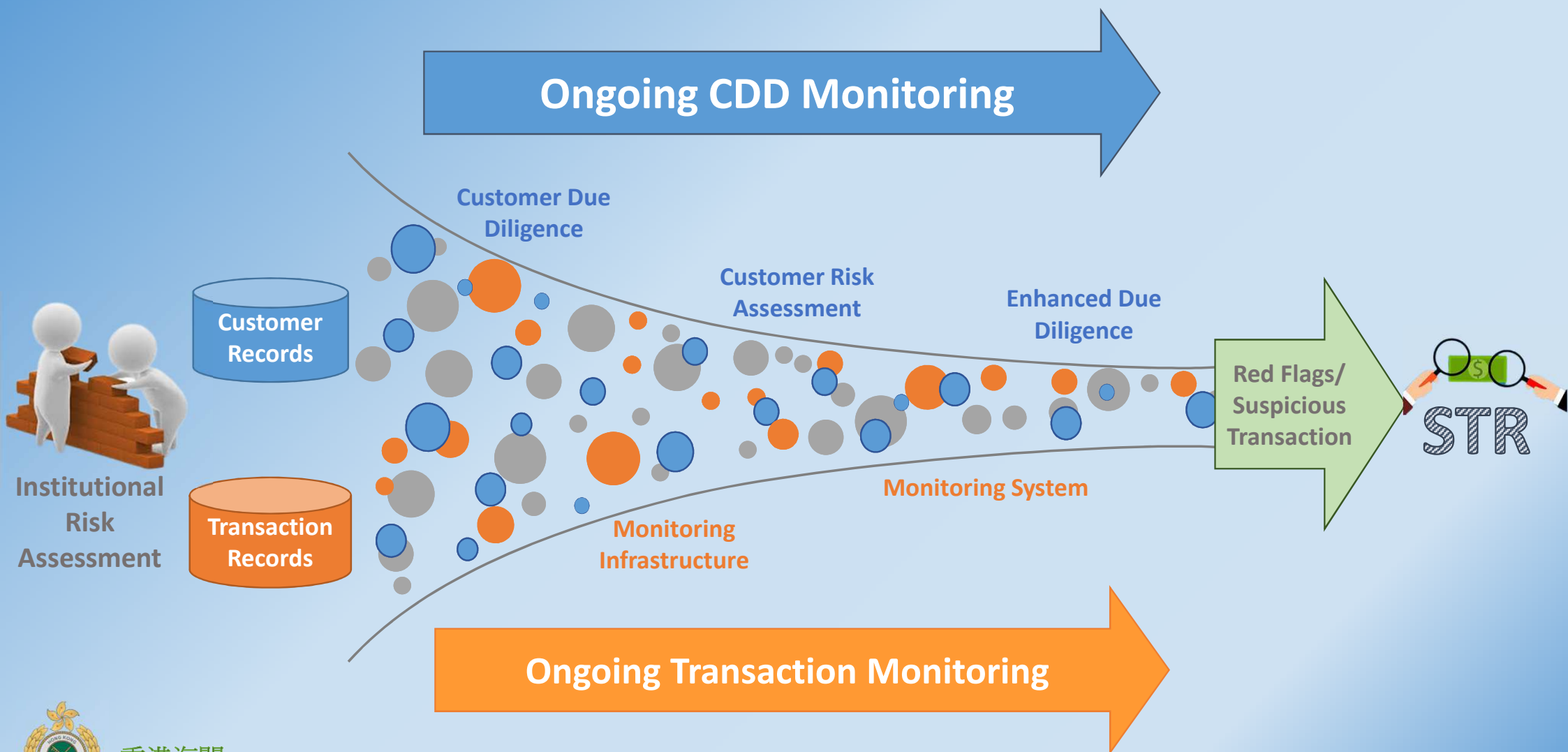
Circular to Money Service Operators Anti-Money Laundering / Counter-Terrorist Financing

Money Laundering and Terrorist Financing Risks Associated with Delivery Channels

In view of recent incidents involving unfulfilled cross-border / cross boundary remittance by Money Service Operators (“MSOs”) in which customers’ funds were frozen by the regulatory bodies or law enforcement agencies in other jurisdictions, the Customs and Excise Department (“C&ED”) would like to remind MSOs to exercise increased vigilance on possible activities or transactions that are suspected to be related to the money laundering and terrorist financing (“ML/TF”), and to reiterate the importance of institutional risk assessment (“IRA”) conducted by MSOs, particularly on their delivery channel risks outside Hong Kong. ^{Note 1}



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Keep Records for Inspection



- Demonstrate to the Commissioner by **providing documents / records** which the MSO's AML/CFT/CPF policy, procedures and system were compliant with the statutory and regulatory requirements

Customer Record

- Throughout the continuance of the business relationship
- At least 5 years after relationship ended

Transaction Record

At least 5 years beginning on the date when the transaction is completed



Leverage of Technology

- Solve challenges arising from technology-driven economy
- Combat new threat i.e. cyber crime

Taking RBA to Next Level

- Dynamic risk assessment
- Perpetual checking on customer profile
- Tailor-made to target specific risks

Regulatory Technology

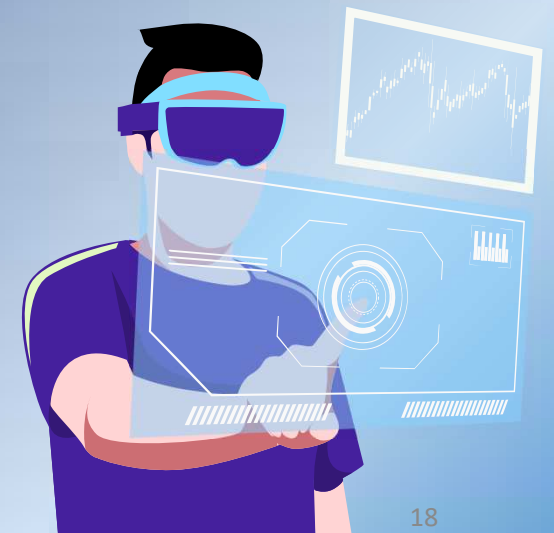
- Appropriate regulatory tools for monitoring, reporting & compliance
- AI integration of external information

Senior Management Commitment

- Level of Resources allocated to compliance
- Proactive approach for continuous improvement

2022

10 Years since the enactment of the AMLO



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Questions & Answers

THANK YOU!



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<https://eservices.customs.gov.hk/MSOS/>



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