

Money Service Operators Licensing System for Customs & Excise Department (C&ED)

User Manual (For Reference Only)

Version 1.3

December 2013

Remarks: All contents and screens are subject to further amendments.

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Chapter 1 Introduction

This User Manual is to provide users with the relevant information and guidance on the operation of the web-based Money Service Operators Licensing System (MSOS). It provides an online submission of application for Money Service Operators (MSOs) Licence and other on-line functions.

Online function for searching Licensee Register is also available for public access.

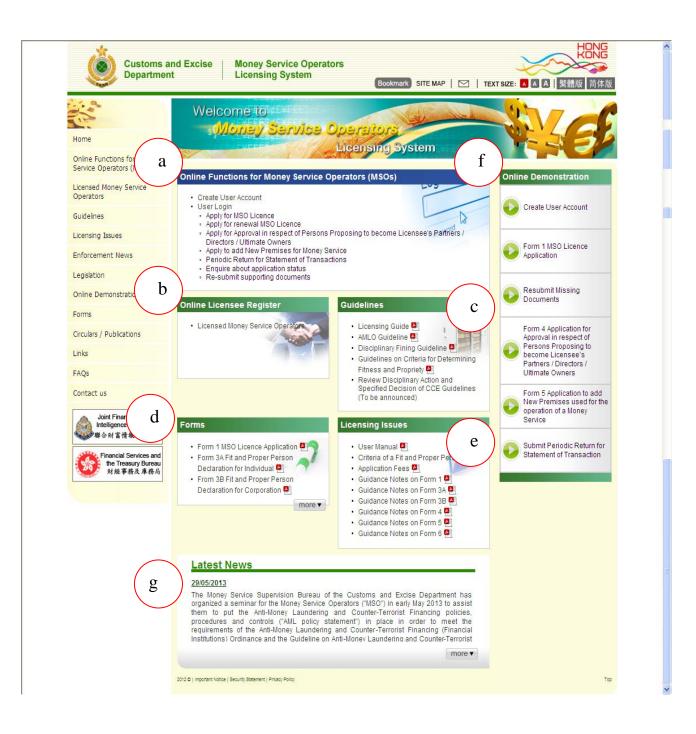
Access to the Money Service Operators Licensing System

- (1) Launch Internet Explorer and input the website of the Customs and Excise Department (C&ED) <u>http://www.customs.gov.hk</u>.
- (2) Click Control or "Electronic Services > Money Service Operators Licensing System" to browse the Homepage of the MSOS.

The Main Page of the MSOS contains the following seven main components from (a) to (g):

- (a) Online Functions for Money Service Operators (MSOs) It allows an MSO to file an online submission of application for MSO Licence and other on-line functions include applications for renewal MSO Licence; approval in respect of Persons Proposing to become Licensee's Partners/Directors/Ultimate Owners and adding New Premises for Money Service, as well as submission of Periodic Return for Statement of Transactions, re-submission of supporting documents, enquiry about the application status and reset of password.
- (b) *Online Licensee Register* It allows the public to view the particulars of the MSOs licensed with the C&ED.
- (c) Guidelines It provides useful information and guidelines for MSO such as Licensing Guideline, Guideline on Anti-Money Laundering and Counter-Terrorist Financing, Criteria for determining fitness and propriety and Fining Guideline, etc.
- (d) *Forms* It provides online function of download of forms related to MSO Licence.
- (e) *Licensing Issues* It provides User Manual on the operation of the MSOS and other licensing criteria to become a licensed MSO.
- (f) **Online Demonstration** It provides demonstration of various online functions in the MSOS.
- (g) *Latest News* It contains the latest news related to anti-money laundering and counterterrorist financing announced by the C&ED.

The Main Page of the MSOS is as follows:



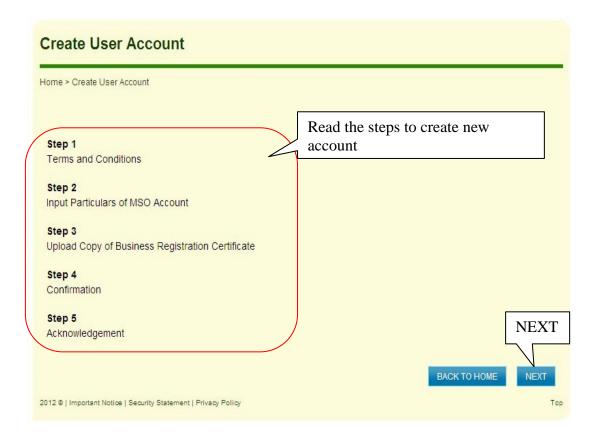
Chapter 2 Registration as a Money Service Operator (MSO) licensed with C&ED

2.1 Create User Account

(i) Click "Create User Account" under the pull-down menu of *Online Functions for Money Service Operators (MSOs)*

Welcome to Money Service Or	Derators icensing System	
Online Functions for Money Service Open	rators (MSOs)	Online Demonstration
Create User Account User Login Apply for MSO Licence Apply for renewal MSO Licence	Los	Create User Account
 Apply for Approval in respect of Persons Prop Directors / Ultimate Owners Apply to add New Premises for Money Servic Periodic Return for Statement of Transaction Enquire about application status 	e	Form 1 MSO Licence Application
Re-submit supporting documents Online Licensee Register	Guidelines	Resubmit Missing Documents
Licensed Money Service Operator	 Licensing Guide AMLO Guideline Disciplinary Fining Guideline Guidelines on Criteria for Determining Fitness and Propriety Review Disciplinary Action and 	Form 4 Application for Approval in respect of Persons Proposing to become Licensee's Partners / Directors / Ultimate Owners
	Specified Decision of CCE Guidelines (To be announced)	Form 5 Application to add New Premises used for the operation of a Money Service

(ii) Read the relevant steps and press "NEXT" to proceed to the next step



2.2 Steps for Create User Account

Step 1 - Read Terms and Conditions

- (i) Read the relevant sections under the Terms and Conditions of the use of the MSOS web application
- (ii) Click the checkbox to confirm that you have read and understood the statement
- (iii) Press "YES, I ACCEPT" to proceed to the next step

	Cr	eate User	Account					
	Home >	Create User Account						
r Money 50)		Step 1	Step 2	Step 3		Step 4		Step 5
ster	Ter	ms and Conditions						
		Terms and Condition	ons					
	1.	money service operation	Department (C&ED) shall provide ators. The use of the MSOS shall al ed under the MSOS or is in applica	t all times be governed	by these te	erms and conditions.	Any perso	on or company who
1	2.		at any time and from time to time to e. C&ED shall not be liable to the r e MSOS.					
		Registration and A	pplication of the MSOS					
	3.	The money service of application of any fu	perator undertakes to provide true nction in the MSOS.	and accurate informate	tion as well	as document as req	uired in th	e registration and
	4.	If the money service practicable.	operator suspects that there is act	tual or possible unauth	orized use	of the MSOS, he/she	e shall noti	fy C&ED as soon as
		Notes about Perso	nal Data					
iit 🙈	5.		perator acknowledges that the per data from time to time will be used		n the regist	ration and application	n of any fu	inction in the MSOS and
а 41		 activities relating 	to the processing of application of	the money service op	erator;			
vices and		 facilitating comm 	unication between C&ED and the	money service operato	r; and			
ury Bureau 及庫務局		 administrative put 	rposes such as compiling statistics	s and conducting resea	arch.			
及库彻周	6.	The money service of the Personal Data (F	pperator has a right of access and rivacy) Ordinance.	correction with respec	t to person	al data in accordanc	e with the	respective provisions of
	∏_lh	ave read and unders	tood the statement.					
						NO, I DEC	LINE	YES, I ACCEPT
	/					an		
a a d 41	/ 					いない	內部網路	YES, I ACCE
		ns & Conditi	firm that you have	read and				
			Then, press "YES,					

Step 2 - Input Particulars for MSO Account Creation

- (i) Input the particulars of the MSO account
- (ii) Press "NEXT" to proceed to the next step

	Create User Acco	ount					<u>-</u>
	Home > Create User Account						
1oney)	Step 1	Step 2	Step 3		Step 4	Step	o 5
r	Input Particulars of MSO Account						
	All * shall be provided User ID *: Password *: Confirm Password *:			Input par account	ticulars of the	e MSO	
	Contact Person *:]]			
	Contact Telephone No. *:) +		-	(Chinese)		
	Name of Business / Corporation * : Telephone No. * : Business Registration No. * : (only first 8 digits required)	()+			Fax No.: Date of Expiry* : (dd/mm/yyyy)	()+	
es and Bureau 庫務局	I declare that application of busines I declare that application of busines 2012 © Important Notice Security Statement Privacy P		155.			BACK 端內部網路 NE2	NEXT Top

Step 3 - Upload Supporting Documents

- (i) Press "Add" to upload supporting documents
- (ii) The uploaded supporting documents should be in:
 - (1) Image Type: PDF, JPEG, GIF or TIF (RAW, LZW, JPEG, CCITT-G4)
 - (2) Image Resolution: 200dpi or above
 - (3) File Size: 2 Mbytes or below for each file
- (iii) Press "NEXT" to proceed to the next step



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	stration Certificate jpg	
泉面 () 我的文件		t <mark>ep 3</mark> Step 4 Step 5
我的電腦 何路上的芳鄉		
檔名(M): 檔案類型(T):	Business Registration Certificate.jpg - 開啓① Image files - 取消	O Add
	Acceptable file format:	4
Online Demonstration	Image type: PDF, JPEG, GIF or TIF (RAW, LZW, J	PEG, CCITT-G4)
Forms	Image resolution: 200dpi or above File size: 2Mbytes or below for each file	
What's New		
Links		BACK NEXT
Circulars/Publications	2012 © Important Notice Security Statement Privacy Policy	Тор
Contact us		
Joint Financial Intelligence Unit 聯合财富情報组		
✓		> 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5
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e > Create User Accou	unt				
Step 1	Step 2	Step 3	Step 4		Step 5
load Copy of Bu	siness Registration Ce	ertificate			
positing Descu	ment for Lloor Asso	unt Creation			
	ment for User Account iness Registration Cer			ADD	
jpg			100% 103 KB 🙁 📕		-
Image resolution	, JPEG, GIF or TIF (RAW 200dpi or above s or below for each file	/, LZW, JPEG, CCITT-C	64)		

Step 4 - Confirmation

- (i) Enter "Verification Code" after all the information is confirmed
- (ii) Press "CONFIRM" to proceed to the next step

Step 1	Ste	ep 2	Step 3	Step 4	Step 5
Confirmation			Г	a a n i	
User ID:	то	M0915	-	Confirm the ir	putted information↓
Email Address	tom	10915@gmail.c	com		
Contact Person	то	M WONG			
Contact Person Post	DIR	ECTOR			
Contact Telephone No.:	(85	2)+12345678			
		(English)		(Ch	inese)
Name of Business / Corpo	pration * :	TOM WON	G COMPANY LTD		
Telephone No.* :		(852)+ 123	45678		
Fax No.:		0+			
Business Registration No	.**	98765432			
Date of Expiry* :		30/09/2013	1.		
Supporting Docume	nt for Us	ser Account	Creation		
Document Ty	the input state of spin state of the local state of		File Name		Remarks
A copy of valid Business	Registrati	BR jpg (103 KB)		
Certificate		and and a	(49 (42)		
Please input the verificati	on code:				
			ter "Verification-		
and the second se			er all the informa		CONF
LUKDER.	Reload		firmed and then		
HXKF5T			ONFIRM" to sul	onut e	
HXKF5T					BACK CONFIRM

<u>Step 5 – Acknowledgement</u>

(i) Press "PRINT / SAVE" to print or save the acknowledgement and finish the "Create New Account" process.



Acknowledgement

Your application for Creation of Money Service Operators Licensing System User Account has been received by Customs and Excise Department.

User ID :		TOM0915				
User Account Applicaton No. :		106319				
Application Date / Time :		03/10/2013 15:23:19				
General E	nquiry					
Mail :	Money Service Supervisio Customs and Excise Depa Units 1218-1222, 12/F., Na 19 Lam Lok Street, Kowle	rtment ^{.,.} n Fung Commercial Centre. ^{,.}				
Phone :	ی (852) 2707 7837ہ (8:45 am – 12:30 pn	n; 1:30 pm – 5:30 pm from Monday to Friday except public holiday)				
Fax :	(852) 27077838 ^(J)					
E-mail :	msoenquirv@custor	ns.gov.hk				

You may wish to print or save a copy of this acknowledgement for future reference.

This acknowledgement has also been sent to your email address.

Access to Money Service Operators Licensing System for on-line submission of application shall not take effect before receiving the successful user account activation notification. Duplicate application is not allowed.

(ii) An email message of 'Create User Account' will be sent to the applicant to confirm the application.

Create User Account

{Name of Applicant}

Dear Sir / Madam,

We have received your online application for an MSO account. Your application is under processing. You will receive a confirmation email once it is approved. Thank you.

User ID: Application No.:

Licensing Office Money Service Supervision Bureau Customs and Excise Department

(iii) Another email message of 'Approval of MSO Account' will then be sent to the applicant to confirm the approval of the account.

Approval of MSO Account

{Name of Applicant}

Dear Sir / Madam,

Your application for MSO account has been approved. Please follow the link below to activate your account. Thank you.

Hyperlink: {url}

Licensing Office Money Service Supervision Bureau Customs and Excise Department

Chapter 3 User Login and Form 1 Application for a Money Service Operator Licence

3.1. Login to System

- (i) Click "User Login" in the "Online Functions for Money Service Operators (MSOs)" to enter the login page
- (ii) Input "User ID" and "Password"
- (iii) Press "LOGIN" to login to the system



toms and Excise artment	Money Service Operators Licensing System Bookmark SITE MAP ☑ TEXT SIZE: ▲ ▲ ▲ 繁體版 简体版	^
User	_ogin	
Home > User L 1oney)	Sign in to your account	
r	User ID: Password: Forgot password?	
	LOGIN RESET If you do not have any user account in the M Licensing System, please click here for user account	
2012 © Important	Input "User ID" and "Password". Then press "LOGIN".	
â	> ● 近端内能網路 ◆ ◆ ● 150% ・	~

(iv) The webpage below shows a successful login

		Welcome, TOM20913	Logout
Submissions	Application Status Enquiry		
Form 1 Application for a Money Service Operator (MSO) Licence (Continue)	No Status Record		
Account Maintenance			
Change Password			
2 © Important Notice Security Statement Privacy Policy			Τορ

3.2 Form 1 Application for a Money Service Operator Licence

- (i) After login, enter the system page of MSOS
- (ii) Click "Form 1 Application for a Money Service Operator (MSO) Licence" in the "Submissions"

	Welcome, TOM20913 Logout
Submissions	Application Status Enquiry
Form 1 Application for a Money Service Operator (MSO) Licence (Continue)	No Status Record
Account Maintenance	Click "Form 1 Application for a Money
Change Password	Service Operator (MSO) Licence"
2012 © Important Notice Security Statement Privacy Policy	Тор
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	SU 近端内部網路 🛛 🐐 💌 160% 👻 🦛

- (iii) Read the steps on the New Application page below
- (iv) Press "NEXT" to proceed to the next step

New Application		Welcome, TOM20	0913 Logout
Home > New Application Please follow the steps to complete Form 1 Application Step 1 Terms and Conditions Step 2 Input Company Particulars and Other Details Step 3 Upload Supporting Documents Step 4 Confirmation Step 5 Acknowledgement	n for a Mo	Read the steps to complete Form 1 Application.	
2012 © Important Notice Security Statement Privacy Policy		BACK TO HOME	TOP
			NEXT
		1 近端内部網路	✓a • ≪160% •

Step 1 - Read Terms and Conditions

- (i) Read the relevant sections under the Terms and Conditions
- (ii) Click the checkbox to confirm that you have read it.
- (iii) Press "YES, I ACCEPT" to proceed to the next step

								Welcome,	TOM20913 Logout	
Ne	w Application	n								
Home	> New Application									
	Step 1		Step 2		Step 3		Step 4		Step 5	
Te	erms and Conditions									
	Terms and Condit	ions								
1	 Customs and Excis money service oper successfully registe operators ". 	ators. The u	ise of the MSOS	shall at all i	imes be governed	by these term	is and condition	ns. Any perso	in or company who	
2	-				•				any part thereof) with o on or discontinuance of	
	Registration and A	Application	of the MSOS							
3	 The money service application of any full 			e true and	accurate informatio	in as well as c	locument as re	quired in the	registration and	
2	 If the money service practicable. 	e operator si	uspects that there	e is actual o	or possible unautho	orized use of t	he MSOS, he/s	he shall notif	y C&ED as soon as	
	Notes about Perso	onal Data								
Į	5. The money service any change to such		-			the registration	on and applicati	ion of any fun	ction in the MSOS and	
					money service ope					
					ey service operator					
(operator has	s a right of acces		d conducting resea ction with respect		ita in accordanc	ce with the re	spective provisions of t	ne
	Details of Applica									
1	7. Please read the Gu Guidance Notes on									
	have read the state mation Collection St			Notes on	Application for a	Money Servi	· ·	icence and		
ondit	ions.									
	firm that	you h	ave read	l and				」近端内部	YES, I AC	CEF
press "	YES, I AC	CCEP	Т".							

Step 2 - Input Company Particulars and Other Details

Step 2 - Part 1-Particulars of Applicant's Business

- (i) Input the particulars of Applicant's Business
- (ii) Press "NEXT" to proceed to the next step

Customs an Department			nark) SITE MAP	🖂 TEXT SIZE: 🖪	HONG KONG A A I 繁體版 简体版
Home				Welcome, 7	TOM0915 LOGOUT
Online Functions for Money	New Application				
Service Operators (MSOs)	Home > New Application				
Online Licensee Register	Step 1 Step 2	Step	3	Step 4	Step 5
Guidelines			/		
Licensing Issues	Input Company Particulars and Other Detai	ls			
Enforcement News	Part 1 - Particulars of the App	licant's Rusinos			
Legislation Input Part		ilcant 5 Busilies	55		
Online Demonstration	Name of Business/Corporation (in English) :		WONG COMPANY	/ <mark>(as shown in the Bus</mark> ine	ss Registration Certificate)
Forms	Name of Business/Corporation (in Chinese)	:		(as shown in the Busine	ss Registration Certificate)
Circulars / Publications	Business Name (if applicable) : Business Name (in Chinese) (if applicable) :				
Links	Business Registration No. :		- 000		
FAQs	BR Expiry Date :(dd/mm/yyyy)				
Contact us	Please indicate the status of your business :-				
🚓 Joint Financial 🚕	Sole Proprietorship			er (other than the Sole Prop	
Intelligence Unit 聯合財富情報組	O Partnership	any)	er of Partner :	and Number of ⁼ Ultim	
Financial Services and the Treasury Bureau	O Corporation	Numbe any)	er of Director :	and Number of "Ultin	mate Owner : (if
财经事務及庫務局	O local	company) Non-Hong Kong com	pany
	Company f	No.*:			
	Place of In	corporation * :			
		orporation (dd/mm/yyyy); gistration (dd/mm/yyyy) :			
		ig Kong company only)			
	[#] (Ultimate Owner – Please refer to Para. 11.1 of the	e Guidance Notes) 🎴			
	Please indicate the nature of your money serverse of the service o		e and money chan		
	O Intermitiance service O money changin		te and money chan	ging services	
	Has the Applicant ever been registered with th changer (RAMC)?	ne Hong Kong Police Fo	rce as a remittance	agent and / or a money	🔿 Yes 🚫 No
	If 'Yes', please indicate whether the Applicant March 2012 ?	was a registered RAMC	with the Hong Kon	g Police Force on <u>31</u>	🔿 Yes 🔿 No
	Please indicate whether the Applicant operate 8.1 of the Guidance Notes):	es any money service at	particular premise	s (Please refer to Para.	🔿 Yes 🚫 No
	(If 'No', please go to Part 2) Number of particular premises used for opera	ating money service :-			
	(Please provide the details of all the particular pre-				
				SAVE AS DRAFT	BACK NEXT
	2012 © Important Notice Security Statement Privacy Policy				тор

- (i) Input the particulars of Principal Address of the Business/Corporation
- (ii) Press "NEXT" to proceed to the next step

Customs a Department	
	Welcome, TOM0915 LOGOUT
Home	New Application
Online Functions for Money Service Operators (MSOs)	Home > New Application
Online Licensee Register	Step 1 Step 2 Step 3 Step 4 Step 5
Guidelines	
Licensing Issues	Input Company Particulars and Other Details
Enforcement News	Part 2 – Principal Address of the Business / Corporation
Legislation Input	Part 2
Online Demonstration	(This address can be the particular premises used for operating money service or the correspondence address and will be shown on the licence.)
Forms	(1) Address: (Please complete in English)
Circulars / Publications	Standard ○ Village ○ Lot
Links	Standard
FAQs	All * shall be provided Unit:
Contact us	Floor:
👩 Joint Financial 🚕	Building Name:
Mintelligence Unit 聯合財富情報組	Block
Financial Services and	(e.g. 1, A, EAST)
the Treasury Bureau 射經事務及庫務局	Phase: Estate Name:
· · · · · · · · · · · · · · · · · · ·	Street No.: Street Name:
	(e.g. 12B, 12A-14B) Area*: Please Select
	District*: Please Select
	(2) Contact Information
	Business Website Address:
	Email Address*: tom0915@gmail.com
	Telephone No.*: (852) + 12345678 Fax No.: ()+
	SAVE AS DRAFT BACK NEXT
	2012 © important Notice Security Statement Privacy Policy

Step 2 - Part 3-Details of all the Particular Premises used for the operation of a Money Service

- (i) Press "ADD PARTICULAR PREMISES" to input the Particular Premises used for the operation of Money Service
- (ii) Press "NEXT" to proceed to the next step

New Application	on			Welcome, TOM0914 Logout
Home > New Application				
Step 1	Step 2	Step 3	Step 4	Step 5
Input Company Par	ticulars and Other I	Details		
Service If you want to add busin	wants to add busi		ange, otherwise click "NE ADD PARTICULAR PRO ase click	EXT" to proceed to next step.
Step 1	Step 2	Step 3	Step 4	Step 5
Input Company Particu	lars and Other Details			

 Part 3 - Details of all the Particular Premises used for the operation of a Money Service

 If no premises to be applied, please click "NEXT" to proceed to next step.

 ADD PARTICULAR PREMISES
 BACK

 Press "ADD PARTICULAR PREMISES" to input Part 3-Details of all the Particular Premises used for the operation of a Money Service
 NEXT

Service Uperator (PSU) Licence	Louis - Ille researchioreau	^
Online Licensee Register	Step 1 Step 2 Step 3 Step 4 Step 5	_
Guidalines	Input Company Particulars and Other Details	
Licensing Issues	Part 3 - Details of all the Particular Premises used for the operation of a Money Service	
Input Part 3-Details of	The penies to a split piece dia "VECT" to proceed to rait step.	
all the Particulars of	ADD PARTICULIAR PREMISES BACK NEXT	
Premises used for the		
operation of a Money	Premises Information	
Service	SAVE Premises Serial No: 1 - 1	
FAQs	(1) Premises information	
Contact us	Business Registration No. : 24602463 - Area of the premises 1: (mP)	
A Joint Financial	Please state the type of premises where the money senice is operated " Domestic Premises () Commercial Premises () Miled comestic and commercial premises	
inteligence Unit		
We financial Services and	(2) Address: (Please complete in English)	
的 The Treasury Bureau 财效事務及庫務局	Standard	
	Ares" HONG KONG Dishort: ADMRALTY	
	Street No: 123 Street Name: ABC STREET	
	Prose: Estate Name	
	Blook BLOOK A	
	(k. g. (. A. 8437) Building Name: ABC BUILDING	
	Floor: GIF	
	Unit FLAT A	
	(For wing, years goalson to Part 1)	
	(3) Contact Information	
	Office Telephone No. : ()+ Office Pail No. : (()+	
	(4) is there any other business being run in this premises?	
	Yes No TYee, jusses provide the following information of the tousiness sharing the premises	
	Run by the Applicant, the nature of business is	
	Run b) other business entity, please provide the following information - ADD COMIPANY	
	Deep	
	Particulars of the business alrands the premises : Name of Business Corporation :	
	Nature of Business : O Remittance service	
	 Morej otraging service 	
	Remitance and money changing services Orrest pieses especth	
	MSO Licence No (In reviewe)	
	(5) Occupant's Consent (only applicable for <u>corrector premises</u> used for the operation of a money service):	
	You must provide the names of occupants and obtain the letters of consent from all of them when you submit the application. Please ensure that each of the occupants has reach the Personal Information	
	Collectori Statement in Pant C of the Guidance Notes. ADD OCCUPANT	
	Name of Occupants (Sumame first then other names) Action Delete	
	SAVE	
	SAVE	*
完成		70% •

Input Company Particulars and Othe							
	r Details						
Part 3 - Details of all the F	articula	Pren	nises used	for the	operation	of a Mon	ey Service
Saved Particular Premises		<i></i>					
	Ade	dress				-	Action
FLAT A, G/F, BLOCK A, ABC BUILDIN	G,123 ABC 9	STREET,	ADMIRALTY, HO	NG KONG	i.	Edit	
	14 <4	1 of	1 🎫				
2012 © Important Notice Security Statement Privacy Policy			AD	D PARTIC	ULAR PREMISES		K NEXT

Step 2 - Part 4-Particulars of Applicant who is a Sole Proprietor or Particulars of Individual Partner/Director of Applicant which is a partnership/corporation

- (i) Press "ADD SOLE PROPRIETOR" or "ADD PARTNER/DIRECTOR" to input the particulars of Applicant who is a Sole Proprietor or Particulars of Individual Partner/Director of Applicant which is a Partnership/Corporation
- (ii) Press "NEXT" to proceed to the next step

New Applicatio	on		We	Icome, TOM0914 Logou
Home > New Application				
Step 1	Step 2	Step 3	Step 4	Step 5
Input Company Particul	ars and Other Details			
artner / Director	s of Applicant wh of Applicant whice OPRIETOR" for adding the p	ch is a partnersh	ip / corporation	ars of Individual
articulars of App	PROPRIETOR" t blicant who is a So ilars of Individual	ole /	ADD SOLE PROPRIETOR	R BACK NEX
1	Applicant which i			

Step 1	Step 2	Step 3		Step 4		Step 5
nput Company Particulars and O	ther Details					
rt 4 - Particulars of Ap	plicant who is a	Sole Prop	prietor or	Particula	s of Indiv	idual Partne
ector of Applicant whi						NEXT
ase click "ADD SOLE PROPRIETOR	R" for adding the particular	rs of sole propr	ietor			INEAT
			ADD S	OLE PROPRI	ETOR	BACK NEX
ole Proprietor/Partner/Director						
						SAVE
Role:	Sole Proprietor					
lame in English*:	Mr 💌		(Surname first then	other names)		
lame in Chinese(if applicable):			Alias(if any):			
Chinese Commercial Codes		-	-			
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lationality*:	C Secondary La	wol	O Doct cos	ondanı Lovol		
ducation Level*:	 Secondary Le Others, please 		O POSI-SEL	ondary Level		
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	m.					
ravel Document Type(eg. passport):	(738)		Document No.			
)ate of Issue(dd/mm/yyyy):		Expiry	Date(dd/mm/yyyy):		
Country/Place of Issue:			_			

New Application	on			V	Velcome, T	OM0914	ogout
Home > New Application		m					
Step 1	Step 2	Step 3		Step 4		Step 5	
Input Company Par	ticulars and Other I	Details					
Part 4 - Particul	ars of Applica	nt who is a Sol	e Proprie	etor or Pa	articula	rs of	
Individual Partn							
If no partner/Director to	be declared, please	click "NEXT" to procee	ed to next ste	p.			
			ADD P	ARTNER/DIREC	TOR	BACK	EXT
2012 © Important Notice Sec	urity Statement Privacy Po	liq				N	EXT
Press "ADD PAR' Applicant who is a Partner/Director o	a Sole Proprieto	or or Particulars	of Individ	dual			

artner / Director of App	plicant who is a	Sole Proprietor	or Particul	lars of Ind	ividual	
o partner/Director to be declared, pleas		Sec. 1	orporation			NE
			PARTNER/DIREC	TOR B4	CK NEXT	
Sole Proprietor/Partner/Director					SAVE	
Role:	Partner				SAVE	
Name in English*:	Mr 👻	(Surname firs	t then other names)			
Name in Chinese(if applicable):		Alias(if any):				
Chinese Commercial Codes (if applicable):	-			-		
Date of Birth(dd/mm/yyyy)*:		Place of Birt	h:			
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	 Others, please s 	pecify :-				
• For Hong Kong Resident						
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Country/Place of Issue:	2000		mi-			
					SAVE	

Step 2 - Part 5-Particulars of the corporate Partner/Director of Applicant (if applicable)

- (i) Press "ADD CORPORATE PARTNER/DIRECTOR" to input the particulars of the Corporate Partner/Director of Applicant (if applicable)
- (ii) Press "NEXT" to proceed to the next step

New Applica	tion			Welcome, TOM0914 Logout
Home > New Application	n			
Step 1	Step 2	Step 3	Step 4	Step 5
Input Company Parti	culars and Other Details			
Part 5 - Particul	ars of the corporat	e Partner / Direc	ctor of Applican	t (if applicable)
If no corporate partner/dir	ector to be applied, please clici	k "NEXT" to proceed to ne	ext step	
		ADD CORPO	RATE PARTNER/DIREC	
2012 © Important Notice Security S	tatement Privacy Policy			NEXT
input Par	DD CORPORATE t 5- Particulars of th t (if applicable)			

	rs and Other Details
5 - Particulars	of the corporate Partner / Director of Applicant (if applicable)
roman partner binds	TIS THE RESTREE DESIGN THE STORE TIS PROVINCE THE PROCESSOR
	ADD CORPORATE PARTNER/DIRECTOR BACK NEX
orale Partner Grectur	SAVE
Particulars of the Cor	
	Father
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e of hoorgenalise". Ve of Susiness	
i Address	
ce Teleptore No.*	Office Fax Siz
Registered Address	of the Corporation:
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Step 2 - Part 6-Particulars of Ultimate Owner(s) of the Applicant (if any)

- (i) Press "ADD ULTIMATE OWNER(S)" to input the particulars of Ultimate Owner(s) of the Applicant (if any)
- (ii) Press "NEXT" to proceed to the next step

New Applicatio	on			Welcome,	TOM0914 Logout
Home > New Application		in .			
Step 1	Step 2	Step 3	Step	4	Step 5
Input Company Particular	s and Other Details				
Part 6 - Particulars of the Applicant (if		wner(s) (Please	refer to Para.	11.1 of the G	uidance Notes)
no ultimate owner(s) to be ap	plied, please click "NEXT	" to proceed to next step.			
012 © Important Notice Security Statemer				e owner(s)	BACK NEXT
		/NER(S)" to inp r(s) of the Appli			

the Applicant (if any) If no ultimate owner(s) to be applied, plea	ase click "NEXT" to proceed to next step.
Oltimate Owner(s) Name in English*:	SAVE Mr v (Sumame first then other names)
Circulars/Publicatios Chinese Commercial Codes (if applicable):	Alias(# any):
Date of Birth(ddimm);;;;)*: Nationality*:	Place of Birth:
Education Level*:	Secondary Level Others, please specify
For Hong Kong Resident Hong Kong Identity Card No.:	
• For non-Hong Kong Reside	
Travel Document Type(eg. passport):	Travel Document No.:
Date of Issue(ddimm)(yy): Country/Place of Issue:	Expiry Date(ddimm);;;
	SAVE

Step 2 - Part 7-Details of the Bank Account(s) used for operating the Applicant's Money Service

- (i) Input the details of the Bank Account(s) used for operating the Applicant's Money Service and press "SAVE" to save the inputted information
- (ii) Press "NEXT" to proceed to the next step

				١	Welcome, TOM09	14 Logout	
New Application	ı						
Home > New Application							
Step 1	Step 2	Step 3		Step 4	Ste	p 5	
Input Company Particulars	and Other Details						
Part 7 - Details of th			operating	the Applic	ant's Money	Service	NEXT
If no bank account to be applied, p	please click "NEXT" to proc	eed to next step.	_			Ļ	
			A	DD BANK ACCO	DUNT BACK	NEXT	
Bank Accounts							
Name of Account Holder *:	O Local Bank						
Name of Bank *:	O Other Bank		(For	banks not in the	above list or overseas	bank)	
Account No. *:			(FOI	Danks not in the a	above list of overseas	Dalik)	
						SAVE	
Input Part 7-De	tails of Bank A	count(s) us	ed for oper	rating		SAVE	1
the Applicant's				ating		SAVL	J
Step 1	Step 2	Step 3		Step 4		tep 5	
Step 1	Step 2	Step 5		Step 4	3	reh 2	
Input Company Particular	s and Other Details						
Part 7 - Details of t Service	he Bank Accou	nt(s) used f	or operati	ng the Ap	plicant's Mo	ney	
Saved Details of Bank Accou	unto						
Name of Account Holder		Bank	Accoun	t No.	Acti	on	
TOM HILL	CITIBANK (HONG	KONG)	23456789000		Edit Dele	ete	
	LIMITED						
	14 <4	1 of 1	▶ > ▶ 1			NEX	ΥΥ Υ
			A	DD BANK ACCO	OUNT BACI	K NEXT	
2012 © Important Notice Security Statemer	t Privacy Policy					T	qq

Step 2 - Part 8-Additional Information of the Business

- (i) Input Additional Information of the Business
- (ii) Press "NEXT" to proceed to the next step

New Applicat				
Home > New Application				
Step 1	Step 2	Step 3	Step 4	Step 5
Input Company Parti	culars and Other Details		Input Part 8 Information	-Additional of the Business
Part 8 - Addition	nal Information o	f the business		
(1) Please provide t	he transaction volume in the	past 12 months *:		
(a) Remittance s	ervice (HK\$) :]	
(b) Money chang	ing service (HK\$) :			
(2) Please provide t	he no. of staff currently emp	loyed by the Applicant for op	erating money service*:	
0	<mark>o</mark> 1-2	<mark>○</mark> 3-5	○ 6-10	○ 11 or above
(3) Please provide t	he no. of staff to be employe	ed in the coming 2 years by t	he Applicant for operating m	noney service*:
0 0	○ 1-2	○ 3-5	<mark>○</mark> 6-10	11 or above
(4) Please indicate v	whether the Applicant opera	tes the money service with th	ne use of a computer system	n*:
O Yes	O No			
			SAVE AS DRAF	T BACK NEXT
012 © Important Notice Security S				NEXT

Step 2 - Part 9-Declaration by the Applicant

- (i) Tick the checkbox "I declare that"
- (ii) Read the details of the declaration and input the applicant's particulars
- (iii) Press "NEXT" to proceed to the next step

	Part 9 - Declaration by the person who submits this application form (see Remarks in Part 9)
5	Applicant's Declaration↓
((a) the particulars and information given in this application form (including supplementary sheets) consisting of previous page(s) are true and correct;
	(b) I have read the Anti-Money Laundering and Counter-Terrorist Financing (Financial Institutions) Ordinance, Chapter 615 (AMLO). I understand that section 52 of the AMLO provides that any person who, in connection with an application for the grant or renewal of a licence, (1) makes a statement that is false or misleading in a material particular; and knows that, or is reckless as to whether, the statement is false or misleading; and knows that, or is reckless as to whether, the statement is rendered false or misleading; and knows that, or is reckless as to whether, the material particular is omitted from the statement is rendered false or misleading; and knows that, or is reckless as to whether, the material particular is omitted from the statement, commits an offence and is liable on conviction to a fine of \$50,000 and to imprisonment for 6 months;
	(c) I have read the Guidance Notes issued by the Commissioner of Customs and Excise to facilitate the filling of this application form by
(Circulars/Publications I understand that according to the AMLO, the licensee of a money service operator licence must obtain the issioner before a person may become the licensee's director, partner or ultimate owner; or before any new
	premises may be added to the licence;
	(d) I undertake that actions shall be taken to ensure that the licensee must notify the Commissioner of Customs and Excise in writing of any change in the particulars that are provided in this application form, except for those given in Part 8 and the approval as mentioned in para. (c) above, within one month beginning on the date on which the change takes place. I understand that a licensee who without reasonable excuse contravenes this requirement commits an offence and is liable on conviction to a fine of \$50,000;
	(e) I have instructed all responsible persons of the premises as mentioned in Part 3 of this application form and have obtained consent of every occupant of the premises (if the premises are domestic premises) to allow the authorized officers of the Customs and Excise Department to enter the said premises to assess whether the premises are suitable to be used for the operation of a money service;
	(f) I have read the Personal Information Collection Statement stated in Part C of the Guidance Notes on Form 1 Application for a Money Service Operator Licence and understand the contents stated therein
	Name of applicant/authorized person of the partnership/authorized person of the corporation ":
	Hong Kong Identity Card/Travel Document No. :
	Position in the Applicant's Business / Corporation *:
	Contact Telephone No. *: ()+
	Remarks: The person who submits this application form must be:
	толнала. тто ротоот ние амента ила аррисалит плит поасос.
	 a. the sole proprietor, if the applicant is a sole proprietorship; b. the partner authorized in writing by every partner, if the applicant is a partnership. The authorization letter should be attached;
	c. the director or the person, authorized in writing by the Board of Directors, if the applicant is a corporation. The authorized in writing by the Board of Directors, if the applicant is a corporation. The authorized in Writing by the Board of Directors, if the applicant is a corporation. The authorized in Writing by the Board of Directors, if the applicant is a corporation. The authorized in Writing by the Board of Directors, if the applicant is a corporation. The authorized in Writing by the Board of Directors, if the applicant is a corporation. The authorized in Writing by the Board of Directors in the applicant is a corporation. The authorized in Writing by the Board of Directors in the applicant is a corporation. The authorized in Writing by the Board of Directors in the applicant is a corporation. The authorized in Writing by the Board of Directors in the applicant is a corporation. The authorized in Writing by the Board of Directors is a corporation. The authorized in Writing by the Board of Directors is a corporation. The authorized in Writing by the Board of Directors is a corporation. The authorized in Writing by the Board of Directors is a corporation. The authorized in Writing by the Board of Directors is a corporation. The authorized in Writing by the Board of Directors is a corporation.

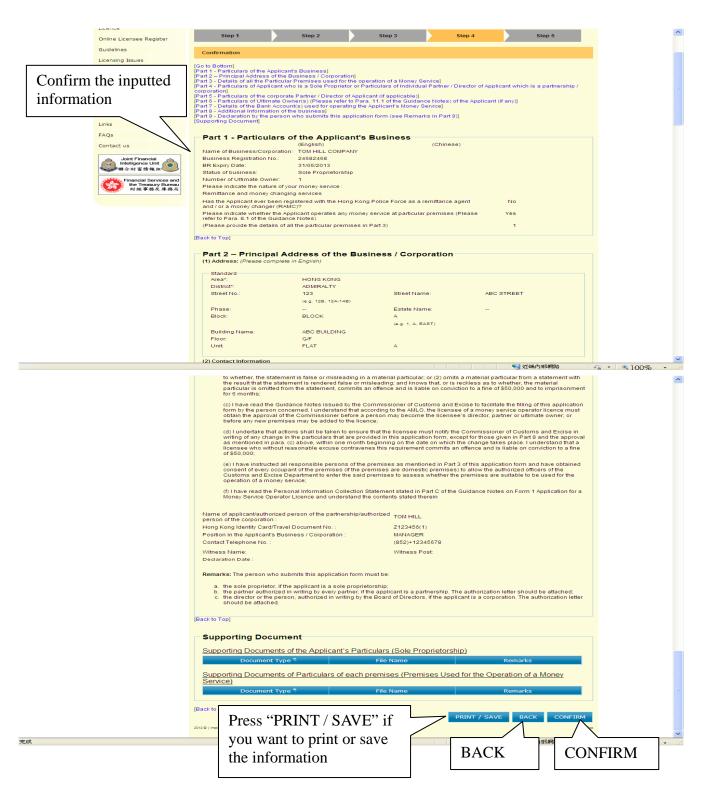
Step 3 - Upload Supporting Documents

- (i) Press "Add" to upload supporting documents
- (ii) The uploaded supporting documents should be in:
 - (1) Image Type: PDF, JPGE, GIF or TIF (RAW, LZW, JPGE, CCITT-G4)
 - (2) Image Resolution: 200dpi or above
 - (3) File Size: 2 Mbytes or below for each file
- (iii) Press "NEXT" to proceed to the next step

Online Licensee Register	Step 1 Step 2 Step 3 Step 4 Step 5	^
Upload supporting documents	Upload Supporting Documents	
	Supporting Documents of the Applicant's Particulars (Sole Proprietorship)	
Legislation	A copy of valid Business Registration Certificate	
Online Demonstration	A copy of Extract of information on the Business Register O ADD	
Forms What's New		
Links	Supporting Documents of Particulars of each premises (Premises Used for the Operation of a Money Service)	
FAQs	A copy of stamped tenancy agreement or record of ownership of the premises	
Contact us		
Joint Financial Intelligence Unit	A copy of floor plan of the premises	
Section 2015年1月11日日 Section 2015年1月11日 Section 2015年1月11日 Section 2015年1月11日 Section 2015年1月11日 Section 2015年1月11日 Section 2015年1月11日 Section 2015年1月11日 Section 2015年1月11日 Section 2015年111日 Section 2015年111日 Section 2015年111日 Section 2015年111日 Section 2015年111日 Section 2015年111日 Section 2015年111日 Section 2015年1111日 Section 2015年1111日 Section 2015年11111111111111111111111111111111111	Copies of consent letters from every occupant of the premises (for domestic premises only)	
the Treasury Bureau 财经事務及庫務局	Acceptable file format:	
	Image type: PDF, JPEG, GIF or TIF (RAW, LZW, JPEG, CCITT-G4) Image resolution: 2000pi or above	
	File size: 2Mbytes or below for each file	
	Note []]: [Back to Top]	
	Important:	
	Authorized officers of Customs and Excise Department will examine all the original copies of the uploaded supporting documents during the interview with the applicant.	
	Other than the above uploaded supporting documents, please also submit the following supporting documents for sole proprietor / partner / director / ultimate owner who is an individual. These documents may be submitted in person or by post to the following address:	
	Address Office hours:	
	Money Service Supervision Bureau 845 a.m. to 12:30 p.m. Customs and Excise Department Units 1218-1222, 12/F., Nan Fung Commercial Centre 19 Lam Lok Street, Kowloon Bay, Kowloon	
	For Hong Kong Resident Completed Fit and Proper Person Declaration Form 3A together with Appendices I & II A copy of Hong Kong Identity Card attached to the completed Form 3A	
	For non-Hong Kong Resident	
	Completed Fit and Proper Person Declaration Form 3A together with Appendices I & II A copy of the Bio-data page of the Travel Document attached to the completed Form 3A NEXT	
	SAVE AS DRAFT BACK NEXT	
		*

Step 4 - Confirmation

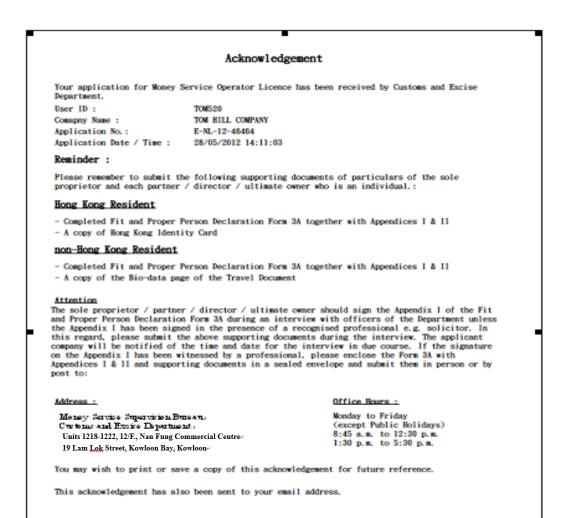
- (i) Check and confirm the inputted information and the supporting documents
- (ii) Press "BACK" to make the necessary amendment, if any
- (iii) Press "CONFIRM" to proceed to the next step if all the inputted information is correct.



<u>Step 5 - Acknowledgement</u>

- (i) The screen displays a receipt number of the application together with the time and date of the submission
- (ii) Press "PRINT / SAVE" to print or save the acknowledgement page

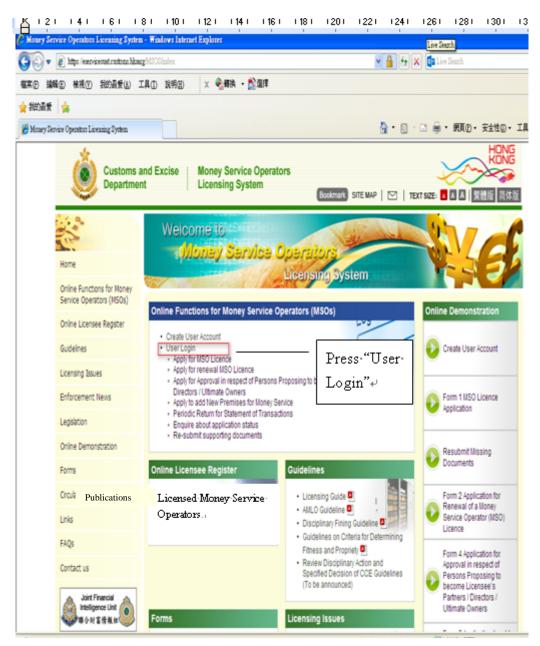
	Step 1 Step 2 Step 3 Step 4 Step 5				
	Acknowledgement				
	Your application for Money Service Operator Licence has been received by Customs and Excise Department				
	User ID: TOM520 Company Name: TOM HILL COMPANY				
	Company Name: TOM HILL COMPANY Application No.: E-NL-12-46464				
	Application Date / Time: 28/05/2012 14:11:03				
	Ren Circulars/Publications				
	Circulars/Publications				
Please remember to submit the following supporting documents of particulars of the sole proprietor and each partner / director / ultimate owner who is an individual:					
Hong Kong Resident					
Completed Fit and Proper Person Declaration Form 3A together with Appendices I & II					
A copy of Hong Kong Identity Card					
	non-Hong Kong Resident				
Completed Fit and Proper Person Declaration Form 3A together with Appendices I & II					
	A copy of the Bio-data page of the Travel Document				
	Attention				
The sole proprietor / partner / director / ultimate owner should sign the Appendix I of the Fit and Proper Person Declaration Form 3A during an interview with officers of the Department unless the Appendix I has been signed in the presence of a recognised					
	professional e.g. solicitor. In this regard, please submit the above supporting documents during the interview. The applicant				
	company will be notified of the time and date for the interview in due course. If the signature on the Appendix I has been				
	witnessed by a professional, please enclose the Form 3A with Appendices I & II and supporting documents in a sealed envelope and submit them in person or by post to:				
	Address: Office Hours: Press "PRINT/SAVE" to print save the acknowledgement				



Chapter 4 Resubmit Missing Documents

4.1 Login the System

- (i) Click "User Login" in the "Online Functions for Money Service Operators (MSOs)" to enter the login page
- (ii) Input "User ID" and "Password"
- (iii) Press "LOGIN" to login the system



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	LOGIN RESET If you do not have any user account in the Clicensing System, please click here for user account reation. 2012 © Important Notice Security Statement Privacy Policy Top	
	Input "User ID" and "Password". Then press "LOGIN"	
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4.2 Read Terms and Conditions

- (i) After login, enter the system page of MSOS
- (ii) Click "Resubmit Missing Documents" in the "Submissions"

	Welcome, 1357TOM Logo
Submissions	Application Status Enquiry
Resubmit Missing Documents	• Status Enquiry
Account Maintenance	Click "Resubmit Missing Documents"
Change Password	
2012 O Important Notice Security Statement Privacy Po	6/

(iii) Read the relevant steps and press "NEXT" button to proceed to the next step

	Welcome, 1357TOM	Logout
Resubmit Missing Documents		
Home > Resubmit Missing Documents		
Please follow the steps to complete the resubmission of incomplete documents.		
Step 1 Terms and Conditions		
Step 2 Re-submit supporting documents		
Step 3 Confirmation	NEXT	
Step 4 Acknowledgement		NEXT
2012 C Important Notice Security Statement Prikacy Policy		Тор

- (iv) Read the relevant sections under the Terms and Conditions
- (v) Click the checkbox to confirm that you have read and agreed the statement.
- (vi) Press "YES, I ACCEPT" to proceed to the next step

Home	> Resubmit Missing	Documents					
	Step 1		Step 2		Step 3		Step 4
Те	rms and Conditio	ns					
	Terms and Conc	litions					
1.		(MSOS) to conditions. A	money service op Any person or com	perators. The unpany who suc	use of the MSO: cessfully regist	S shall at all ered under <mark>t</mark>	
2.		of) with or w	vithout prior notice	e. C&ED shall i	not be liable to		l or discontinue the MS ervice operator or any t
	Registration and	d Applicatio	on of the MSOS				
3.	The money servic in the registration					ation as well	as document as requir
4.	If the money servi notify C&ED as so			ere is actual or	possible unaut	horized use	of the MSOS, he/she sh
	Notes about Per	rsonal Data	1				
5.	The money service any function in the						tration and application (C&ED for:
		-	ocessing of applic				
			between C&ED a				
			uch as compiling s				
6.	The money service the respective pro-					ct to persona	al data in accordance w
	Details of Applic	cation for N	ISO Licence				
7.	Please read the C Guidance Notes of						ein
	ice and the Pers	onal Inform					Service Operator

4.3 Resubmit Missing Documents

- (i) Press "Add" to upload the missing documents
- (ii) The uploaded missing documents should be in:
 - (1) Image Type: PDF, JPGE, GIF or TIF (RAW, LZW, JPGE, CCITT-G4)
 - (2) Image Resolution: 200dpi or above
 - (3) File Size: 2 Mbytes or below for each file
- (iii) Press "NEXT" to proceed to the next step

Resubi	mit M	lissing	Docum	ents					
me > Resubmit	Missing Doc	uments							
St	tep 1		Step 2			Step 3	\rightarrow	Step 4	
					Uplo	ad missi	ng docum	nents	
Re-su	ibmit supp	orting document	s		1		<u> </u>		
Supportin	ng Docum	nent(s) of Cor	npany Particu	ilars (Sol	e Propriet	torship)			
A copy of va	alid Busine	ss Registration (Certificate				O ADI	Ð	
cceptable file	e format:								
Image	resolution:	JPEG, GIF or TIF 200dpi or above or below for eac		G, CCITT-0	3 4)				ADD
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		loaded supportir ate owner who is							
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Company Name: Application No.: Application Date / Time:	TOM CAT E-NL-12-46341 27/03/2012 12:16:53				
Reminder:					
Please remember to submit the following owner who is an individual.:	supporting documents of	of particulars of the sol	e proprietor and each pa	artner / director / ultimate	
Hong Kong Resident Completed Fit and Proper Person De	claration Form 3A toget	her with Appendices I	& II		
A copy of Hong Kong Identity Card					
non-Hong Kong Resident Completed Fit and Proper Person De	claration Form 3A toget	her with Appendices I	& II		
 A copy of the Bio-data page of the Tra Attention 	avel Document				
The sole proprietor / partner / director / ulti interview with officers of the Department u this regard, please submit the above supp for the interview in due course. If the signa Appendices I & II and supporting document	nless the Appendix I has porting documents durin dure on the Appendix I has	s been signed in the p g the interview. The ap as been witnessed by	resence of a recognised oplicant company will be a professional, please	d professional e.g. solicito notified of the time and d	r. In
Address:	Office Hours : Monday to Friday				
Money Service Supervision Bureau Customs and Excise Department Units 1218-1222, 127-, Nan Fung Commercial Centre 19 Lam Lok Street, Kowloon Bay, Kowloon	(except Public Holidays 8:45 a.m. to 12:30 p.m. 1:30 p.m. to 5:30 p.m.				
You may wish to print or save a copy of thi		future reference.			
This acknowledgement has also been se	nt to your email address	č.			
	. DD				
	- PR	INT-/ <u>SAVE-</u>	PRINT / S	AVE BACK TO HOM	E
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Chapter 5 Renew Licence Application

5.1 Login the System

- (i) Click "User Login" in the "Online Functions for Money Service Operators (MSOs)" to enter the login page
- (ii) Input "User ID" and "Password"
- (iii) Press "LOGIN" to login the system

5.2 Renew Licence Application

- (i) After login, enter the system page of MSOS
- (ii) Click "Renew Licence Application" in the "Submissions"

Customs an Department	Licensing System	kmark SITE MAP M TEXT SIZE: A A A 繁體版 简体版
		Welcome, 89TOM64 Logout
for Monoy	Submissions Click "Renew"	Licence Application"
for Money MSO)	Renew Licence Application Form 4 Application for Approval in respect of Persons Proposing	
egister	to become Licensee's Partners / Directors / Ultimate Owners (Continue)	
	 Form 5 Application to add New Premises used for the operation of a Money Service (Continue) 	
	Periodic Return for Statement of Transactions 01/01/2011 To 31/03/2011(Continue)	
5	Periodic Return for Statement of Transactions 01/04/2011 To 30/06/2011	
	Periodic Return for Statement of Transactions 01/07/2011 To 30/09/2011	
tion	Periodic Return for Statement of Transactions 01/10/2011 To 31/12/2011	
	Periodic Return for Statement of Transactions 01/01/2012 To 31/03/2012	
6	Periodic Return for Statement of Transactions 01/04/2012 To 30/06/2012	
	Account Maintenance	
	Change Password	
ncial	Licensee Profile	
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- (iii) Read the steps on the Renew Licence Application page below
- (iv) Press "NEXT" to proceed to the next step

toms a artmen	nd Excise Money Service Operator nt Licensing System	S Bookmark SITE MAP ☑ TEXT SIZE: ▲ ▲ ▲ 繁體版 简体版
	Renew Licence Applica	Welcome, 98TOM46 Logout
1oney)	Home > Renew Licence Application Please follow the steps to complete Form 2 Applicati	on for Renewal of a Money Service Operator (MSO) Licence.
r	Step 1 R Terms and Conditions Step 2 Input Company Particulars and Other Details Step 3 Upload Copy of Business Registration Certificate Step 4 Confirmation Step 5 Acknowledgement Continue of the second secon	ead the steps to complete Form 2 Application.
	2012 © Important Notice Security Statement Privacy Policy	BACK TO HOME NEXT
✓		

Step 1 - Read Terms and Conditions

- (i) Read the relevant sections under the Terms and Conditions
- (ii) Click the checkbox to confirm that you have read it.
- (iii) Press "YES, I ACCEPT" to proceed to the next step

Renew Lice	nce	Applica	ation	1			Welcome,	98TOM46	Logout
Home > Renew Licence Applicat				<u> </u>					
Step 1		Step 2		Step 3		Step 4		Step 5	
Terms and Conditions									
Terms and Condi	ions								
	ators. Th	e use of the MSO	S ['] shall at	electronic services un all times be governed tion of any function of	by these ter	rms and conditions	s. Any persor	n or compan	iy who
 C&ED has the right without prior notice the MSOS. 				expand, modify, redu ey service operator of					
Registration and	Applicati	ion of the MSOS							
 The money service application of any fit 			ide true a	nd accurate information	on as well as	s document as req	uired in the re	egistration a	ind
 If the money service practicable. 	e operato	r suspects that the	ere is actu	al or possible unauth	orized use o	f the MSOS, he/sh	ie shall notify	C&ED as s	soon as
<u>Notes about Pers</u>	onal Data	<u>a</u>							
The money service any change to such					the registra	tion and applicatio	n of any func	tion in the N	ASOS and
 activities relating 	g to the j	processing of appli	cation of t	he money service op	erator;				
 facilitating com 	municatio	on between C&ED	and the m	noney service operato	r; and				
 administrative p 	urposes	such as compiling	statistics	and conducting rese	arch.				
The money service Personal Data (Priv			ess and co	prrection with respect	to personal	data in accordance	e with the res	pective prov	isions of t
Details of Renewa	al of a M	SO Licence							
Please read the Gu Guidance Notes on				nation Collection Stat Money Service Opera					
Pe al Information Co				on Application for R	enewal of a				
2012	Statement	Privacy Policy				NO, I D	ECLINE	YES, LA	CCEPT
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ck the checkbox the agreed to it. The									

Step 2 - Input Company Particulars and Other Details

Step 2 - Part 1-Particulars of Applicant's Business

- (i) Input the particulars of Applicant's Business
- (ii) Press "NEXT" to proceed to the next step

			Welcome, 98TOM4	6 Logou
Renew Licenc	e Applicatio	on		
me > Renew Licence Application				
Step 1	Step 2	Step 3	Step 4 Step 5	
Input Company Particulars a	nd Other Details			
art 1 - Particulars	of the Applicant's	s Business		
MSO Licence No. :		12-08-13485		
Licence Expiry Date : (dd/mm/yy	(vv)			
Name of Business/Corporation	n (in English) :	TOM HUGE (as shown in	the Business Registration Certificate)	
Name of Business/Corporation	n (in Chinese) :	(as shown in the Business	Registration Certificate)	
Business Name (if applicable) :				
Business Name (in Chinese) ((if applicable) :		Input the particulars o	f
Business Registration No. :		33775599	Applicant's Business	-
BR Expiry Date :(dd/mm/yyyy)		01/08/2013		
Please indicate the status of yo	our business :-			
 Sole Proprietorship 	Number of [#] Ultimate C	Owner: 0(if any)		
 Partnership 	Number of Partner : ar	nd Number of [#] Ultimate Owne	r:(if any)	
 Corporation 	Number of Director : a	and Number of [#] Ultimate Own	er: (if any)	
	 local company 		 Non-Hong Kong company 	
	Company No. * :			
	Place of Incorporation	*:		
	Date of Incorporation	(dd/mm/yyyy)* :		
	Date of Registration ((for Non-Hong Kong comp			
^e (Ultimate Owner – Please refer to F	Para. 11.1 of the Guidance Notes	s) 🛃		
Please indicate the nature of y	our money service :-	Remittance and mone	y changing services	
Please indicate whether the Ap Guidance Notes) : (If 'No', please go to Part 2)	oplicant operates any money	service at particular premises	s (Please refer to Para. 8.1 of the	N
Number of particular premises Please provide the details of all th				
			BACK	NEXT
2 © Important Notice Security Statement Priva	acy Policy			

Step 2 - Part 2-Principal Address of the Business/Corporation

- (i) View the particulars of Principal Address of the Business/Corporation
- (ii) Press "NEXT" to proceed to the next step

Step 1	ne > Renew Licence Application						
	Step 2	Step 3	st View the particulars of				
put Company Particula	irs and Other Details		Principal Address of the Business/Corporation				
rt 2 – Principal	Address of the Busines	ss / Corporation					
is address can be the pa Address: (Please comp		ney service or the correspondence	ce address and will be shown on the licence.)				
Standard							
Area*: District*:	HONG KONG ABERDEEN						
Street No.:	123	Street Name:	ABC STREET				
ou courto	(e.g. 12B, 12A-14B)	ou cor nume.	, BO OTHEET				
Dhaaa		Estate Name					
Phase: Block:	 BLOCK	Estate Name: A					
DIOCK.	DECOR						
		(e.g. 1, A, EAST)					
Building Name:	OF						
Floor:	G/F	٨					
Floor:	G/F FLAT	A					
-		A					
Floor: Unit:	FLAT	A					
Floor: Unit: Contact Information	FLAT	A					

Step 2 - Part 3-Details of all the Particular Premises used for the operation of a Money Service

- (i) View the details of all the Particular Premises used for the operation of a Money Service
- (ii) Press "NEXT" to proceed to the next step

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Renew Licence Applie	ation	We	lcome, 98TOM46 Logout
Home > Renew Licence Application Step 1 Step 2	Step 3	Step 4	Step 5
Input Company Particulars and Other Detail		noration of a l	Monov Sorvico
Part 3 - Details of all the Particul	na na marina da na marina da serie de s	a definition of the strength	
² View the details of all the Parti operation of Money Service	cular Premises used for the		NEXT
٢		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	

Step 2 - Part 4-Particulars of Applicant who is a Sole Proprietor or Particulars of Individual Partner/Director of Applicant which is a partnership/corporation

- (i) View the particulars of Applicant who is a Sole Proprietor or Particulars of Individual Partner/Director of Applicant which is a partnership/corporation
- (ii) Press "NEXT" to proceed to the next step

toms a artmen			kmark) SITE MAP	∑ Text size:	▲ A A 繁體版 简体版
	Renew Licence	Application		We	elcome, 98TOM46 Logout
1oney) r	Home > Renew Licence Application Step 1	Step 2 Step	o 3	Step 4	Step 5
	Partner / Director of /	Applicant who is a Sc Applicant which is a pa	artnership / co	orporation	s of Individual
	Saved Particulars of Sole Propri Name in English	ietor / Partner / Director who is an Name in Chinese	individual of the Con Role	npany	Action
	TOM HUGE		Sole Proprietor	V	iew Details
		🛤 < 🚺 of 1	EX EI		
	View the partice Proprietor or Pa	e partner/director, please click "NEXT ulars of Applicant who articulars of Individual r of Applicant which is poration	is a Sole		BACK NEXT NEXT
完成				🧐 近端P	り部網路 🧌 🔹 🔍 150% 🔸 📰

Step 2 - Part 5-Particulars of the corporate Partner/Director of Applicant (if applicable)

- (i) View the particulars of the Corporate Partner/Director of Applicant (if applicable)
- (ii) Press "NEXT" to proceed to the next step

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1oney)	Home > Renew	Licence Applicatio	n								
r	Ste	ep 1	Step	2	Step	3		Step 4		Step 5	
	Input Con	npany Particu	lars and Other	Details							царана При страна При
	Part 5 -	Particula	rs of the c	orporate	e Partner	/ Direc	tor of A	Applicant (if appli	cable)	
	If no corporat	te <mark>partner/dire</mark> c	tor to be applied	, <mark>please clic</mark> k	("NEXT" to pro	ceed to ne>	kt step				
					_		7			BACK	NEXT
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			Director of				e)			NEAT	
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完成									近端內部網路	· · · ·	150% -

Step 2 - Part 6-Particulars of Ultimate Owner(s) of the Applicant (if any)

- (i) View the particulars of Ultimate Owner(s) of the Applicant (if any)
- (ii) Press "NEXT" to proceed to the next step

toms ar artmen		Service Operators ing System		TE MAP 🗹 TEXT	SIZE: A A A 繁體版 简体版
	Renew Lice	nce Applicat	tion		Welcome, 98TOM46 Logout
1oney	Home > Renew Licence Application	1			
r	Step 1	Step 2	Step 3	Step 4	Step 5
	Input Company Particul	ars and Other Details			3
	Part 6 - Particular Notes) of the App If no ultimate owner(s) to be	licant (if any)		fer to Para. 11.1	of the Guidance
	2012 © Important Notice Security Stater		or(c) of the Appli	(if any)	BACK NEXT
Ľ	view the particulars		er(s) of the Appli	icant (II any)	
					-
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完成					🧐 近端内部網路 🦷 🔹 🔍 150% 🕞

Step 2 - Part 7-Details of the Bank Account(s) used for operating the Applicant's Money Service

- (i) View the details of the Bank Account(s) used for operating the Applicant's Money Service
- (ii) Press "NEXT" to proceed to the next step

toms a artmer		ervice Operators g System	okmark) SITE MAP [🗹 TEXT SIZE: 🗛 🗛	HONG ▲ 繁體版 简体版
	Renew Licenc	ce Application		Welcome,	98TOM46 Logout
1oney) r	Home > Renew Licence Application Step 1	Step 2 Ste	əp 3	Step 4	Step 5
	Input Company Particulars Part 7 - Details of th Service	s and Other Details he Bank Account(s) use	d for operating	the Applicant's	Money
	Saved Details of Bank Accou Name of Account Holder	Ints Name of Bank	Account No		Action
	TOM HUGE	BANK OF CHINA (HONG KONG) LIMITED		View Det	Action
		🛤 < 1 of 1	►> ►1		
	2012 © Important Notice Security Statement				BACK NEXT
	View the detail the Applicant's	ls of the Bank Account(s	s) used for opera	ıting	

Step 2 - Part 8-Additional Information of the Business

- (i) Input Additional Information of the Business
- (ii) Press "NEXT" to proceed to the next step

					Welcome, 98TOM46 Logout
Ren	ew Lice	ence Applic	ation		
ome > Rer	new Licence Applicatio	n			
{	Step 1	Step 2	Step 3	Step 4	Step 5
Input	Company Partic	culars and Other Detail	S	Innut Additions	1 Information
art 8	- Addition	al Information o	f the business	Input Additiona of the Business	
(1)	Please provide th	ne transaction volume in t	he past 12 months *:		
	(a) Remittance se	ervice (HK\$) :			
	(b) Money changi	ng service (HK\$) :			
2)	Please provide th	ne no. of staff currently e	mployed by the Applicant for or	perating money service*:	
	o 0	<mark>⊙</mark> 1-2	<mark>⊙</mark> 3-5	○ 6-10	○ 11 or above
3)	Please provide th	ne no. of staff to be empl	oyed in the coming 2 years by	he Applicant for operating	money service*:
	○ 0	<mark>⊙</mark> 1-2	<u> </u>	○ 6-10	○ 11 or above
4)	Please indicate w	hether the Applicant ope	erates the money service with th	e use of a computer system	m*:
	○ Yes	No			
				SAVE AS DRA	AFT BACK NEXT
				SAVE AS DIV	N NEXT
12 © Impoi	rtant Notice Security State	ement Privacy Policy			Тор
					NEXT
					近端内部網路 小 和 小 和 小 和

Step 2 - Part 9-Declaration by the Applicant

- (i) Tick the checkbox "I declare that"
- (ii) Read the details of the declaration and input the applicant's particulars
- (iii) Press "NEXT" to proceed to the next step

	Welcome, 98TOM46 Logout
Renew Licence Applica	tion
Home > Renew Licence Application	
Step 1 Step 2	Tick the checkbox of "I declare that" and input particulars of the applicant
Input Company Particulars and Other Details	and input particulars of the applicant
Part 9 - Declaration by the persor	n who submits this application form (see Remarks in
	licant's Declaration
 a. the particulars and information given in this ap correct; 	plication form (including supplementary sheets) consisting of previous page(s) are true and
understand that section 52 of the AMLO provid licence, (1) makes a statement that is false or statement is false or misleading in a material statement is rendered false or misleading; an	unter-Terrorist Financing (Financial Institutions) Ordinance, Chapter 615 (AMLO). I es that any person who, in connection with an application for the grant or renewal of a misleading in a material particular; and knows that, or is reckless as to whether, the particular; or (2) omits a material particular from a statement with the result that the d knows that, or is reckless as to whether, the material particular is omitted from the n conviction to a fine of \$50,000 and to imprisonment for 6 months;
person concerned. I understand that according	Commissioner of Customs and Excise to facilitate the filling of this application form by the g to the AMLO, the licensee of a money service operator licence must obtain the approval of me the licensee's director, partner or ultimate owner, or before any new premises may be
change in the particulars that are provided in th (c) above, within one month beginning on the c	re that the licensee must notify the Commissioner of Customs and Excise in writing of any nis application form, except for those given in Part 8 and the approval as mentioned in para. date on which the change takes place. I understand that a licensee who without reasonable an offence and is liable on conviction to a fine of \$50,000;
e. I have read the Personal Information Collection Money Service Operator Licence and understa	n Statement stated in Part C of the Guidance Notes on Form 2 Application for Renewal of a nd the contents stated therein
Name of applicant/authorized person of the	TOM HUGE
partnership/authorized person of the corporation *:	A123456(1)
Hong Kong Identity Card/Travel Document No. : Position in the Applicant's Business / Corporation *:	MANAGER
Contact Telephone No. *:	(852)+(37593429)
Remarks: The person who submits this application fo	
 a. the sole proprietor, if the applicant is a sole problem. b. the partner authorized in writing by every partner. 	
2012 © Important Notice Security Statement Privacy Policy	BACK
	NEXT

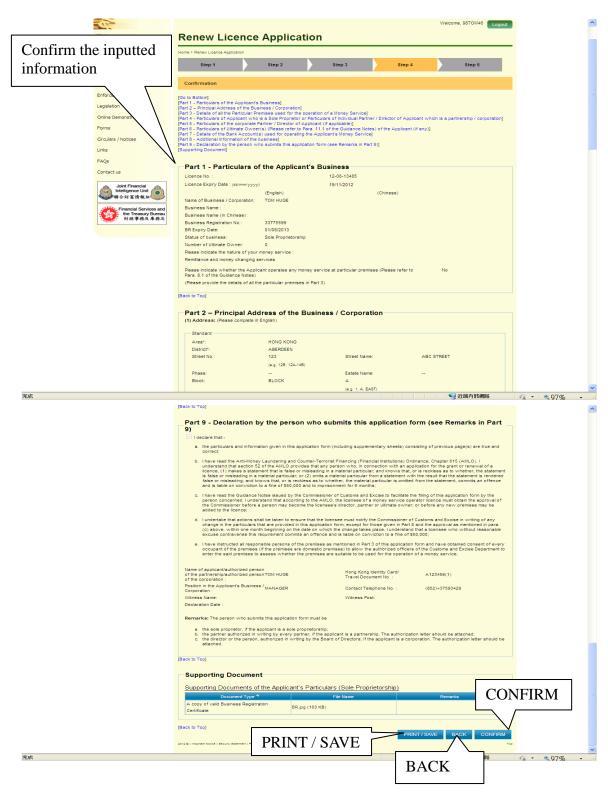
Step 3 - Upload Supporting Documents

- (i) Press "Add" to upload supporting documents
- (ii) The uploaded supporting documents should be in:
 - (1) Image Type: PDF, JPEG, GIF or TIF (RAW, LZW, JPEG, CCITT-G4)
 - (2) Image Resolution: 200dpi or above
 - (3) File Size: 2 Mbytes or below for each file
- (iii) Press "NEXT" to proceed to the next step

	Welcome, 98TOM45 Logout
Renew Licence Applicati	ion
tome > Renex Lisense Application	
Step 1 Step 2	Step 3 Step 4 Step 5
Upload Copy of Business Registration Certificate	
Supporting Documents of the Applicant's P	articulars (Sole Proprietorship)
A copy of valid Business Registration Certificate	0 400
A copy of Extract of information on the Business Reg	9584Y 0 ACO
Acceptable file format	
Image tops: PDF, JPEG, GIF or TIF (RAII); L2II); JF Image resolution: 2004pi or above File size: 28/bytes or below for each file	MEG. CCITT-G4)
Note Bt; (Back to Top)	
Important:	
the interview with the applicant. Other than the above uploaded supporting documents,	It will examine all the original copies of the uploaded supporting documents during please also submit the following supporting documents for sole proprietor / These documents may be submitted in person or by post to the following address:
Address	Office Inverse
	Monday to Friday (Except Public Holidays) 8:45 a.m. to 12:30 p.m.
Money Service Supervision Bureau Customs and Excise Department Units 1218-1222, 12/F., Nan Fung Commercial Centre	1.30 p.m. to 5.30 p.m.
19 Lam Lok Street, Kowloon Bay, Kowloon	ment
Ear Hong Kong Resident 1. Completed Fit and Proper Person Declaration Fo 2. A copy of Hong Kong Identity Card attached to the	
For Non-Hong Kong Resident	
1. Completed Fit and Proper Person Declaration Fo 2. A copy of the Bio-data page of the Travel Docume	
	SAVE AS DRAFT BACK NEXT
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Step 4 - Confirmation

- (i) Check and confirm the inputted information and the supporting documents
- (ii) Press "BACK" to make the necessary amendment, if any
- (iii) Press "CONFIRM" to proceed to the next step if all the inputted information is correct.



Step 5 - Acknowledgement

- (i) The screen displays the receipt number of the application together with the time and date of the submission
- (ii) Press "PRINT / SAVE" to print or save the acknowledgement page

Step 1 Step 2	Step 3	Step 4	Step 5
Acknowledgement			
Your application for renewal of a Money Servi	ce Operator Licence has	been received by Cust	oms and Excise Department.
	UGE		
Reminder:			
Please remember to submit the following sup director / ultimate owner who is an individual.		rticulars of the sole prop	prietor and each partner /
Hong Kong Resident • Completed Fit and Proper Person Dec • A copy of Hong Kong Identity Card	laration Form 3A toge	ther with Appendices	1&11
Non-Hong Kong Resident • Completed Fit and Proper Person Dec		ther with Appendices	1811
 A copy of the Bio-data page of the Tra 	vel Document		
Attention The sole proprietor / partner / director / ultima Form 3A during an interview with officers of th recognised professional e.g. solicitor. In this applicant company will be notified of the time been witnessed by a professional, please end envelope and submit them in person or by po	e Department unless th regard, please submit th and date for the intervie close the Form 3A with a	e Appendix I has been s e above supporting docu w in due course. If the s	igned in the presence of a uments during the interview. The ignature on the Appendix I has
Money Service Supervision Bureau (e Customs and Excise Department 1: Units 1218-1222, 12/F., Nan Fung Commercial Centre 19 Lam Lok Street, Kowloon Bay, Kowloon	ffice Hours : onday to Friday xcept Public Holidays) 45 a.m. to 12:30 p.m. 30 p.m. to 5:30 p.m.		
This acknowledgement has also been sent to		ure reference.	
Press "PRINT / S save the acknowl	1		/ SAVE BACK TO HOME

Chapter 6 Form 4 Application for Approval in respect of Persons Proposing to become Licensee's Partners/Directors/ Ultimate Owners

6.1 Login the System

- (i) Click "User Login" in the "Online Functions for Money Service Operators (MSOs)" to enter the login page
- (ii) Input "User ID" and "Password"
- (iii) Press "LOGIN" to login the system

6.2 Form 4 Application for Approval in respect of Persons Proposing to become Licensee's Partners/Directors/ Ultimate Owners

- (i) After login, enter the system page of MSOS
- (ii) Click "Form 4 Application for Approval in respect of Persons Proposing to become Licensee's Partners/Directors/ Ultimate Owners" in the "Submissions"

Customs ar Department	Licensing System	mark SITE MAP 🗹 TEXT SIZE: 🗛 🗛 🛔 繁體版 简体版
	Submissions	Welcome, 89TOM64 Logout
for Money MSO) egister	Renew Licence Application Form 4 Application for Approval in respect of Persons Proposing to become Licensee's Partners / Directors / Ultimate Owners (Continue) Form 5 Application to add New Premises used for the operation of a Money Service (Continue) Periodic Return for Statement of Transactions 01/01/2011 To 31/03/2011(Continue)	Click "Form 4 Application for Approval in respect of Persons Proposing to become Licensee's Partners/Directors/ Ultimate Owners"
s	 Periodic Return for Statement of Transactions 01/04/2011 To 30/06/2011 Periodic Return for Statement of Transactions 01/07/2011 To 30/09/2011 Periodic Return for Statement of Transactions 01/10/2011 To 2010/2014 	
	 31/12/2011 Periodic Return for Statement of Transactions 01/01/2012 To 31/03/2012 Periodic Return for Statement of Transactions 01/04/2012 To 30/06/2012 	
ncial 👝	Account Maintenance Change Password Licensee Profile	
tai 2 Unit 计根组	2012 @ Important Notice Security Statement Privacy Policy	Top >>> ●● 近端内部網路 ◆11/5-0%、→

- (iii) Read the steps on the page of Form 4 Application for Approval in respect of Persons Proposing to become Licensee's Partners/Directors/ Ultimate Owners below
- (iv) Press "NEXT" to proceed to the next step

	Welcome, 98TOM46 Logout
oney	Application for Approval in respect of Persons Proposing to become Licensee's Partners / Directors / Ultimate Owners
r	Home > Application for Approval in respect of Persons Proposing to become Licensee's Partners / Directors / Ultimate Owners Please follow the steps to complete Form 4 Application for Approval of becoming Licensee's Partner / Director / Ultimate Owners
	Step 1 Read the steps to complete Form 4 Terms and Conditions Application. Step 2 Input the Proposed Person Particulars and Other Details Step 3 Upload Supporting Documents Step 4 Confirmation Step 5 Acknowledgement
	2012 © J Important Notice Security Statement Privacy Policy Top
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Step 1 - Read Terms and Conditions

- (i) Read the relevant sections under the Terms and Conditions
- (ii) Click the checkbox to confirm that you have read it
- (iii) Press "YES, I ACCEPT" to proceed to the next step

e > Application for App	roval in resper	ct of Persons Proposing to be	come Licensee's Partners	Directors / Ultim	nate Owners	_	
Step 1		Step 2	Step 3		Step 4		Step 5
Terms and Condit	ions						
Terms and Co	nditions						
to money servi	ce operators Ily registere	artment (C&ED) shall p s. The use of the MSOS ad under the MSOS or i	S shall at all times be	governed by t	these terms and	conditions. A	ny person or compa
	prior notice	r time and from time to t . C&ED shall not be lia DS.					
Registration a	nd Applica	ation of the MSOS					
3. The money ser application of a		or undertakes to provide in the MSOS.	true and accurate inf	ormation as v	vell as documen	t as required i	n the registration an
4. If the money se as practicable.	ervice opera	tor suspects that there	is actual or possible i	inauthorized	use of the MSO	S, he/she sha	II notify C&ED as so
Notes about F	ersonal Da	ata					
		or acknowledges that th such data from time to			gistration and a	pplication of a	ny function in the
 activities re 	lating to the	e processing of applicat	ion of the money serv	ice operator;			
facilitating	communica	tion between C&ED and	d the money service o	perator; and			
 administrat 	ive purpose	s such as compiling sta	atistics and conductin	g research.			
		or has a right of access Data (Privacy) Ordinan		espect to pers	sonal data in acc	cordance with	the respective
Details of App Owners	lication fo	r Approval in respect	of Persons Proposi	ig to becom	e Licensee's P	artners / Dire	ectors / Ultimate
		Notes and the Persona 4 Application for Approv				nsee's Partne	rs / Directors / Ultim
		above, the Guidance / Ultimate Owners and			ection Statemer	nt therein.	
$ \land \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ $					NO,	IDECLINE	YES, LACCEP
	\sim					N	ES, I ACCE

Step 2 - Input the Proposed Person Particulars and Other Details

Step 2 - Part 1-General Information of the Applicant

- (i) View the general information of the applicant
- (ii) Press "NEXT" to proceed to the next step

Application for become Licer Home > Application for Approval in respe Step 1	ISEE'S Pa ect of Persons Proposing to Step 2	o become Licensee's Partr	Directors	s / Ultimat	
Part 1 - General Info Money Service Operator Lice Name of Business/Corporatio Business Registration No. : 2012 © Important Notice Security Statement	ence No. : on (in English) : on (in Chinese) :	he Applicant 12-08-13485 ТОМ НИСЕ 33775599		the General I pplicant	nformation of BACK NEXT NEXT

Step 2 - Part 2-Particulars of the Proposed Individual to be Licensee's Partners/Directors/Ultimate Owners

- (i) Press "ADD PARTNER/DIRECTOR/ULTIMATE OWNER" to input the particulars of the Proposed Individual to be Licensee's Partners/Directors/Ultimate Owners
- (ii) Press "NEXT" to proceed to the next step

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Application for <i>I</i> become License		•		•
lome > Application for Approval in respect of P	ersons Proposing to become Licensee's	s Partners / Directors / Ultimate C)wners	
Step 1	Step 2	Step 3	Step 4	Step 5
Input the Proposed Person Par	ticulars and Other Details			
ert 2 - Particulars of th	ne proposed Individ	ual to be Licens	ee's Partner	s / Directors /
Ultimate Owners				
Jltimate Owner – Please refer to Para. 1.2 of	the Guidance Notes) 🎴			
aved Particulars of Partner / Dire	ector / Ultimate owner who is	s an individual of the Co	mpany	
Name in English	Name in Chinese	Role		Action
VILLIAM HUGE		Ultimate Owner		Edit Delete
	• ≪ 1_of	1 🕨 🖬		
		·	/UI TIMATE OWNE	R BACK NEXT
	AD	1 PARTNER/DIRECTOR	/ULTIMATE OWNE	R BACK NEXT
12 © Important Notice Security Statement Privacy P	AD	·	/ULTIMATE OWNE	
		D PARTNER/DIRECTOR		
Press "ADD PAR	TNER/DIRECTOR/	D PARTNER/DIRECTOR		
particulars of the		D PARTNER/DIRECTOR		NEXT

Step 1		Step 2		see's Partners / Dire		Step 4		Step 5	
out the Proposed Per	rson Part	iculars and C	other Detail	5					
t 2 - Particula		he propo	osed In	dividual to	be Lice	ensee's F	artners	Directors	Ι
imate Owners			-						
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		14 44	1	of 1 🏎 🕨	-1				NE
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Particulars of the prop	posed Indi			Ultimate Owner					
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		0	Others, plea	se specify :-					
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For Non-Hon	g Kong F	Resident							
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Country/Place of Iss	ve:	1							
Position in the Applica		ness / Corpora	ation and cor	ntact information	1				
Position in Company Contact Telephone No)+						

Step 2 - Part 3-Particulars of the Proposed Corporate to be Licensee's **Partner/Director**

- Press "ADD CORPORATE PARTNER/DIRECTOR" to input the particulars of the (i) Proposed Corporate Partner/Director to be Licensee's Partner/Director
- (ii) Press "NEXT" to proceed to the next step

Welcome, LTD12 Application for Approval in respect of Persons Proposing	g to
become Licensee's Partners / Directors / Ultimate Owner Home > Application for Approval in respect of Persons Proposing to become Licensee's Partners / Directors / Ultimate Owners	rs
Step 1 Step 2 Step 3 Step 4 Step 5	5
Input the Proposed Person Particulars and Other Details	
Part 3 - Particulars of the Proposed Corporate to be Licensee's Partner / Director If no corporate partner/director to be applied, please click "NEXT" to proceed to next step. ADD CORPORATE PARTNER/DIRECTOR BACK 2012 @ JImportant Notice Security Statement Privacy Policy	NEXT
Press "ADD CORPORATE PARTNER/DIRECTOR" to input the particulars of the Proposed Corporate Partner/Director to be Licensee's Partner/Director	
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Application for Approval in r	espect of Persons Proposing	to become License	e's Partners / Directors / U	timate Owners			
Step 1	Step 2		Step 3	Step 4		Step 5	
out the Proposed Per	son Particulars and	Other Details					
3 - Particula	rs of the Prop	osed Cor	norate to be	Licensee	's Partner /	Director -	
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			ADD CORPORA	TE PARTNER/	RECTOR	BACK NEXT	\mathcal{V}
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	(e.g. 128, 12A-148)						
Area*:	Plages Calast	2					
	Please Select	8					
District*:	Please Select				~		

Step 2 - Part 4-Declaration by the Applicant

- (i) Tick the checkbox "I declare that" and input particulars of the applicant
- (ii) Read the details of the declaration and input applicant's particulars
- (iii) Press "NEXT" to proceed to the next step

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	Welcome, LTD123 Logout
	Application for Approval in respect of Persons Proposing to
	become Licensee's Partners / Directors / Ultimate Owners
	Home > Application for Approval in respect of Persons Proposing to become Licensee's Partners / Directors / Ultimate Owners
	Step 1 Step 2 Step 3 Step 4 Step 5
	Input the Proposed Person Particulars and Other Details
X	Part 4 - Declaration by the Applicant
	■ "declare that Applicant's · Declaration+
	 a. the particulars and information given in this application form (including supplementary sheets) consisting of previous page(s) are true and correct.
	b. Lunderstand that under section 40 of the Anti-Money Laundering and Counter-Terrorist Financing (Financial Institutions) Ordinance, Chapter 615 (AMLO), a licensee must notify the Commissioner of Customs and Excise in writing of any change in the particulars within one month beginning on the date on which the change takes place. I further understand that any breach of this requirement, without reasonable excuse, is an offence and is liable on conviction to a fine of \$50,000.
	c. I have read the Personal Information Collection Statement stated in Part C of the Guidance Notes on Form 4 Application for Approval in respect of Persons proposing to become Licensee's Partners/Directors/Ultimate Owners and understand the contents stated therein.
	Name of the licensee / authorized person of the licensed partnership / corporation *:
	Hong Kong Identity Card / Travel Document No. ":
3	Position in the Licensee's Business / Corporation *:
	Contact Telephone No. *: ()+
sau f.后	Remarks: The person who submits this application form must be:
	 a. the partner authorized in writing by every partner, if the applicant is a partnership. The authorization letter should be attached; b. the director or the person, authorized in writing by the Board of Directors, if the applicant is a corporation. The authorization letter should be
	attached. Press "NEXT"
	SAVE AS DRAFT BACK NEXT

Step 3 - Upload Supporting Documents

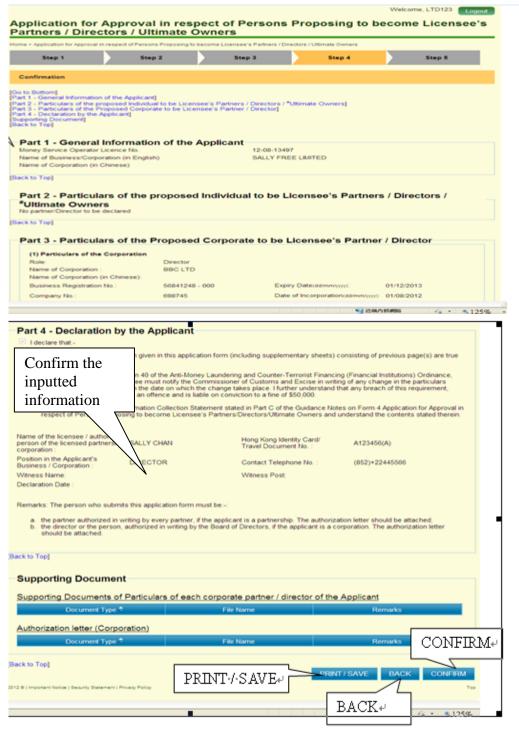
- (i) Press "Add" to upload supporting documents
- (ii) The uploaded supporting documents should be in:
 - (1) Image Type: PDF, JPEG, GIF or TIF (RAW, LZW, JPEG, CCITT-G4)
 - (2) Image Resolution: 200dpi or above
 - (3) File Size: 2 Mbytes or below for each file

(iii) Press "NEXT" to proceed to the next step

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Upload Supporting Documents					docur	nents	له		
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A copy of Certificate of Registra	tion for non-Hong Kor	ng Company				• •••	>		
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Corporation not registered in H	long Kong				_			L	
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Step 4 - Confirmation

- (i) Check and confirm the inputted information and the supporting documents
- (ii) Press "BACK" to make the necessary amendment, if any
- (iii) Press "CONFIRM" to proceed to the next step if all the inputted information is correct.



Step 5 - Acknowledgement

- (ii) The screen displays the receipt number of the application together with the time and date of the submission
- (ii) Press "PRINT / SAVE" to print or save the acknowledgement page

Step 3	particulars of	feach partner.		Owne
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Pepartment 13 FREE LIMITED 13497 12-00074 2012 10:57:15 Insporting documents of a ration Form 3A together	particulars of	feach partner.		
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ith Appendices I & II and	supporting	documents in	a sealed envelope a	and su
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	ure reference	e.		
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Chapter 7 Form 5 Application to add New Premises used for the operation of a Money Service

7.1 Login the System

- (i) Click "User Login" in the "Online Functions for Money Service Operators (MSOs)" to enter the login page
- (ii) Input "User ID" and "Password"
- (iii) Press "LOGIN" to login the system

7.2 Form 5 Application to add New Premises used for the operation of a Money Service

- (i) After login, enter the system page of MSOS
- (ii) Click "Form 5 Application to add New Premises used for the operation of a Money Service" in the "Submissions"

Customs a Departmen	t Licensing System	Kmark SITE MAP M TEXT SIZE: A A A 繁體版 简体版
		Welcome, 89TOM64 Logout
for Money MSO) egister	 Submissions Renew Licence Application Form 4 Application for Approval in respect of Persons Proposing to become Licensee's Partners / Directors / Ultimate Owners (Continue) Form 5 Application to add New Premises used for the operation of a Money Service (Continue) Periodic Return for Statement of Transactions 01/01/2011 To 31/03/2011(Continue) Periodic Return for Statement of Transactions 01/04/2011 To 30/06/2011 Periodic Return for Statement of Transactions 01/07/2011 To 30/09/2011 Periodic Return for Statement of Transactions 01/07/2011 To 31/12/2011 Periodic Return for Statement of Transactions 01/07/2011 To 31/12/2011 Periodic Return for Statement of Transactions 01/10/2011 To 31/12/2011 Periodic Return for Statement of Transactions 01/01/2012 To 31/03/2012 Periodic Return for Statement of Transactions 01/04/2012 To 30/06/2012 	Application Status Enquiry • No Status Record Click "Form 5 Application to add New Premises used for the operation of a Money Service"
ncial e Unit f 報 叙 Sensions and	Account Maintenance Change Password Licensee Profile 2012 @ Important Notice Security Statement Privacy Policy	Top

- (iii) Read the steps on the page of Form 5 Application to add New Premises used for the operation of a Money Service below
- (iv) Press "NEXT" to proceed to the next step

Application to add New Premises used Home > Application to add New Premises used for the operation of a Money Service		Logour
Please follow the steps to complete Form 5 application to add N Step 1 Terms and Conditions Step 2 Input the New Premises Particulars and Other Details Step 3 Upload Supporting Documents Step 4 Confirmation Step 5 Acknowledgement	New Premises used for the operation of a Money Service Read the steps to complete Form 5 Application.	
2012 © Important Notice Security Statement Privacy Policy	BACK TO HOM	E NEXT Top
<u>(</u>	□ 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	<u></u> • €160% • #

Step 1 - Read Terms and Conditions

- (i) Read the relevant sections under the Terms and Conditions
- (ii) Click the checkbox to confirm that you have read it.
- (iii) Press "YES, I ACCEPT" to proceed to the next step

Home > Application to add New Pr	emises used for the operation	of a Money Se	ervice		
Step 1	Step 2		Step 3	Step 4	Step 5
Terms and Conditions					
Terms and Condition	ons				
money service opera	tors. The use of the MSC	S shall at a	ll times be governed l	by these terms and conditi	ators Licensing System (MSOS) to ons. Any person or company who ferred to as "the money service
					the MSOS (or any part thereof) with o tion, suspension or discontinuance of
Registration and A	pplication of the MSOS				
 The money service o application of any fur 		wide true and	d accurate informatio	n as well as document as i	required in the registration and
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Notes about Persor	n <mark>al Data</mark>				
	perator acknowledges tha data from time to time wil			the registration and applica	ation of any function in the MSOS and
	to the processing of app			rator;	
 facilitating comm 	unication between C&ED) and the mo	oney service operator.	and	
 administrative put 	rposes such as compilin	g statistics a	and conducting resea	rch.	
 The money service o Personal Data (Priva 		ess and cor	rection with respect t	o personal <mark>data in accorda</mark>	nce with the respective provisions of th
Details of Applicati	on to add New Premise	es used for	the operation of a l	Money Service	
	lance Notes and the Pers Form 5 Application to add			ment therein ation of a Money Service. I	2]
	ent above, the Guidan ion Collection Stateme		n Application to add		the operation of a Money Service
				NO,	I DECLINE YES, I ACCEPT
					~

Step 2 - Input the New Premises Particulars and Other Details

Step 2 - Part 1-General Information of the Applicant

- (i) View the general information of the applicant
- (ii) Press "NEXT" to proceed to the next step

Step 1 Step 2 Step 3 Stex 4 Stex 5 Input the New Premises Particulars and Other Details View the General Information of the Applicant View the General Information of the Applicant Money Service Operation Licence No. : 12-08-13497 SALLY FREE LIMITED Name of Business/Corporation (in English) : SALLY FREE LIMITED SALLY FREE LIMITED Business Registration No. : EACK NEXT	Application to add New Premises		Welcome, LTD123 Logout
Money Service Operation Licence No. : 12-08-13497 Name of Business/Corporation (in English) : SALLY FREE LIMITED Name of Business/Corporation (in Chinese) : Business Registration No. : D12 @ Important Notice Security Statement Privacy Policy	Step 1 Step 2	Step 3	
012 © Important Notice Security Statement Privacy Policy	Money Service Operation Licence No. : Name of Business/Corporation (in English) : Name of Business/Corporation (in Chinese) :	12-08-1	
	012 @ Important Notice Security Statement Privacy Policy		

Step 2 - Part 2-Details of the Particulars Premises to be added for the operation of a Money Service

- (i) Press "ADD PARTICULAR PREMISES" to input the details of the Particular Premises to be added for the operation of a Money Service
- (ii) Press "NEXT" to proceed to the next step

Step 1	ew Premises use	ed for the operation o Step 2	f a Money Servic	e Step 3		Step 4	Step 5	
Input the New Pre	mises Partio	culars and Oth	er Details					
art 2 - Details	RTICULAR F	PREMISES" to A			'NEXT'' after	-	BACK NE	
Press "ADD F Particular Pre				-			NEXT	

> Application to add Net	w Premises used for the op	eration of a N	Money Service					
Step 1	Step 2		Step 3		Step 4		Step 5	
out the New Premise	s Particulars and Othe	er Details						
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Surname first then oth							Action	
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Step 2 - Part 3-Declaration by the Applicant

- (i) Tick the checkbox "I declare that"
- (ii) Read the details of the declaration and input applicant's particulars
- (iii) Press "NEXT" to proceed to the next step

	Application to add New Premises used for the operation of a Money Service
	Home > Application to add New Premises used for the operation of a Money Service
	Step 1 Step 2 Step 3 Step 4 Step 5
	Input Applicant Particular
<	Part 3 - Declaration by the person who submits this application form(see Remarks in Part 3)
	☐ Ideclare that Applicant's · Declaration +/
	 a. the particulars and information given in this application form (including supplementary sheets) consisting of previous page(s) are true and correct;
	b. Lundertake that actions shall be taken to ensure that the licensee must notify the Commissioner of Customs and Excise in writing of any change in the particulars that are provided in this application form Part 2 within one month beginning on the date on which the change takes place. Lunderstand that a licensee who without reasonable excuse contravenes this requirement commits an offence and is liable on conviction to a fine of \$50,000;
	c. I have instructed all responsible persons of the premises as mentioned in Part 2 of this application form and have obtained consent of every occupant of the premises (if the premises are domestic premises) to allow the authorized officers of the Customs and Excise Department to enter the said premises to assess whether the premises are suitable to be used for the operation of a money service;
	d. I have read the Personal Information Collection Statement stated in Part C of the Guidance Notes on Form 5 Application to add New Premises used for the operation of a Money Service and understand the contents stated therein.
	Name of the licensee / authorized person of the licensed partnership / corporation *:
	Hong Kong Identity Card/Travel Document No. :
	Position in the Licensee's Business / Corporation *:
ľ	Contact Telephone No. *: ()+
	Remarks: The person who submits this application form must be:
	a. the sole proprietor, if the licensee is a sole proprietorship; b. the partner authorized in writing by every partner, if the licensee is a partnership. The authorization letter sh Press "NEXT" c. the director or the person, authorized in writing by the Board of Directors, if the licensee is a corporation. The authorization letter should

Step 3 - Upload Supporting Documents

- (i) Press "Add" to upload supporting documents
- (ii) The uploaded supporting documents should be in:
 - (1) Image Type: PDF, JPEG, GIF or TIF (RAW, LZW, JPEG, CCITT-G4)
 - (2) Image Resolution: 200dpi or above
 - (3) File Size: 2 Mbytes or below for each file
- (iii) Press "NEXT" to proceed to the next step

Step 1 Step 2	Step 3	Step 4	Step 5	
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pload Supporting Documents				
Supporting Document(s) of Particulars of ea	ach business premises	5		
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A copy of stamped tenancy agreement or record of or business premises	whership of the	•	AD0	
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Copies of consent letters from every occupant of the domestic premises only)	premises (for	•	AD0	
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A copy of the authorization letter signed by the Board	of Directors	0	ADD	
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Money Service Supervision Bureau Customs and Excise Department Units 1218-1222, 12/F., Nan Fung Commercial Centr	8:45 a.m. to 12: 1:30 p.m. to 5:30			NE

Step 4 - Confirmation

- (i) Check and confirm the inputted information and the supporting documents
- (ii) Press "BACK" to make the necessary amendment, if any
- (iii) Press "CONFIRM" to proceed to the next step if all the inputted information is correct.

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<u>Step 5 - Acknowledgement</u>

- (i) The screen displays the receipt number of the application together with the time and date of the submission
- (ii) Press "PRINT / SAVE" to print or save the acknowledgement page

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Chapter 8 Submit Periodic Return for Statement of Transaction

8.1 Login the System

- (i) Click "User Login" in the "Online Functions for Money Service Operators (MSOs)" to enter the login page
- (ii) Input "User ID" and "Password"
- (iii) Press "LOGIN" to login the system

8.2 Submit Periodic Return for Statement of Transactions

- (i) After login, enter the system page of MSOS
- (ii) Click "Periodic Return for Statement of Transactions (date) to (date)" in the "Submissions"

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ior Money (SO) gister	 Renew Licence Application Form 4 Application for Approval in respect of Persons Proposing to become Licensee's Partners / Directors / Ultimate Owners (Continue) Form 5 Application to add New Premises used for the operation of a Money Service (Continue) Periodic Return for Statement of Transactions 01/01/2011 To 31/03/2011(Continue) Periodic Return for Statement of Transactions 01/04/2011 To 30/06/2011 Periodic Return for Statement of Transactions 01/07/2011 To 30/09/2011 Periodic Return for Statement of Transactions 01/10/2011 To 31/12/2011 Periodic Return for Statement of Transactions 01/10/2011 To 31/12/2011 Periodic Return for Statement of Transactions 01/10/2012 To 31/03/2012 Periodic Return for Statement of Transactions 01/04/2012 To 30/06/2012 	No Status Record Click "Periodic Return for Statement of Transaction (date) to (date)"
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- (iii) Read the steps on the page of Periodic Return for Statement of Transactions below
- (iv) Press "NEXT" to proceed to the next step

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1oney	Home > Periodic Return for Statement of Transactio	ins	
r	Step 1 Terms and Conditions Step 2 Statement of Transactions Step 3 Confirmation	Read the steps to complete Periodic Return for Statement of Transactions	
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Step 1 - Read Terms and Conditions

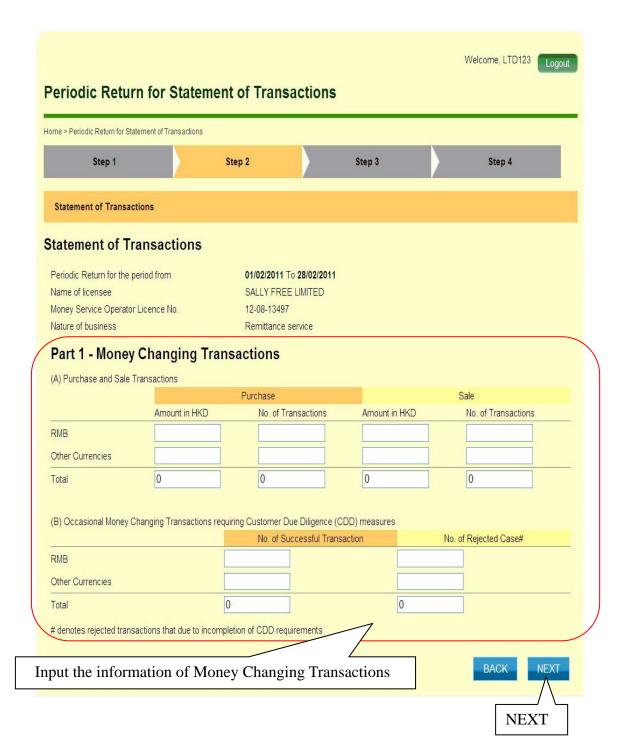
- (i) Read the relevant sections under the Terms and Conditions
- (ii) Click the checkbox to confirm that you have read it
- (iii) Press "YES, I ACCEPT" to proceed to the next step

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Step 1		Step 2		Step 3		Step 4	
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Terms and Condition	ons						
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Step 2 - Statement of Transactions

Step 2 - Part 1-Money Changing Transactions

- (i) Input the information of Money Changing Transactions
- (ii) Press "NEXT" to proceed to the next step



Step 2 - Part 2-Remittance Transactions

- (i) Input the information of Remittance Transactions
- (ii) Press "NEXT" to proceed to the next step

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operators					
(b) Individual persons					
(c) Others					
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(B) Number of Remittanc	e Transactions requiring	Customer Due Diligence (CDI)) measures		
		No. of Successful Trans		No. of Rejected Case#	
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1		ion of Remittance	Transactions	BACK NE	
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Step 2 - Part 3-Suspicious Transaction Report

- (i) Input the number of suspicious transactions reported to the Joint Financial Intelligence Unit of the Hong Kong Police Force
- (ii) Press "NEXT" to proceed to the next step

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Step 2 - Part 4-Declaration by the person who submits this return

- (i) Input the particulars of the person who submits this return
- (iii) Press "NEXT" to proceed to the next step

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art 4 – Declarat	authorized person o	f the	submits th		 articulars of who submits	
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	or, if the licensee is prized in writing by ev	a sole proprietors very partner, if the	ship; licensee is a par		rould be attached; he authorization letter	should

Step 3 - Confirmation

- (i) Check and confirm the inputted information
- (ii) Press "BACK" to make the necessary amendment, if any
- (iii) Press "CONFIRM" to proceed to the next step if all the inputted information is correct

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Step 4 - Acknowledgement

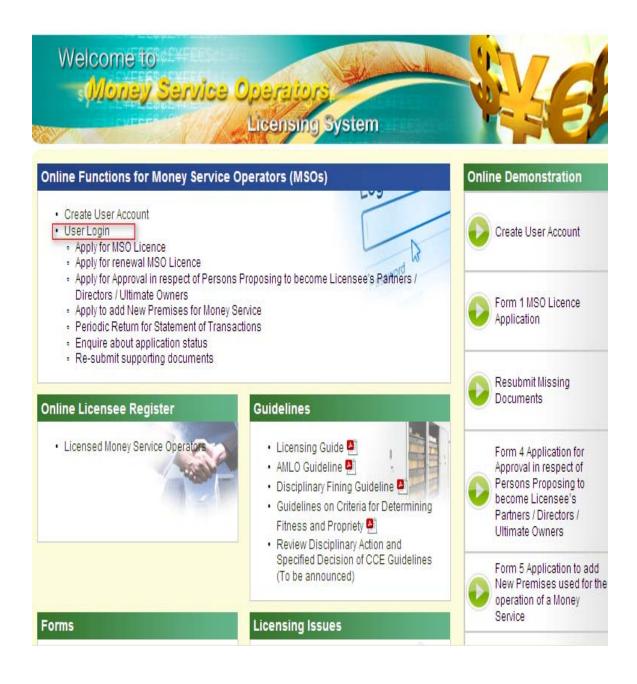
- (i) The screen displays the receipt number of the application together with the time and date of the submission
- (ii) Press "PRINT / SAVE" to print or save the acknowledgement page

	Welcome, LTD123 Logout
	Periodic Return for Statement of Transactions
or ator	Home > Periodic Return for Statement of Transactions
jister	Step 1 Step 2 Step 3 Step 4
	Acknowledgement
	Your submission for Statement of transactions has been received by Customs and Excise Department
on	User ID:LTD123Company Name:SALLY FREE LIMITEDApplication No.:E-PR-12-00056Application Date / Time:29/08/2012 16:44:11
	You may wish to print or save a copy of this acknowledgement for future reference. This acknowledgement has also been sent to your email address.
	2012 © Important Notice Security Statement Privacy Policy Top
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Chapter 9 Application Status Enquiry

9.1 Login the System

- (i) Click "User Login" in the "Online Functions for Money Service Operators (MSOs)" to enter the login page
- (ii) Input "User ID" and "Password"
- (iii) Press "LOGIN" to login the system



toms a artmen	nd Excise t Licensing System Bookmark SITE MAP M TEXT SIZE: 本 本 文字語版 简体版
	User Login
1oney)	Home > User Login Sign in to your account
r	User ID: Password: Forgot password?
	LOGIN RESET If you do not have any user account in the M Licensing System, please click here for user account in the M Licen
	Input "User ID" and "Password". Then press "LOGIN"
	■ 近端内部網路 ≪ 150% ・ # 150% ・ #

9.2 New Application Status Enquiry

(i) Click "Status Enquiry" in the "Application Status Enquiry"

	Welcome, 1357TOM Logout
Submissions	Application Status Enquiry
Resubmit Missing Documents(1)	Status Enquiry Click "Status Enquiry"
Account Maintenance	
Change Password	
2012 🛱 Important Notibe Security Statement Pribacy Policy	Ταρ

- (ii) Enter the webpage of "New Application Status Enquiry". View the details of application status.
- (iii) Press "PRINT / SAVE" to print or save the details of application status

			Welcome, 6688TOM Logout
New Licence Ap	plication Stat		
Home > New Licence Application Status I			
Application Status: Su	omitted		
[Go to Bottom] [Part 1 - Particulars of the Applicant' [Part 2 – Principal Address of the Bu [Part 3 - Details of all the Particulars [Part 4 - Particulars of the Sole Prop [Part 5 - Particulars of the Partner / [[Part 6 - Particulars of Ultimate Own [Part 7 - Details of the Bank Account [Part 8 - Additional Information of the [Part 9 - Declaration by this applicati [Supporting Document]	siness / Corporation] Premises used for the operation rietor / Parther / Director who is pirector which is a Corporation (er(s) of the Company (if any)] (s) used for operating your Mon- business]	an individual of the Company] (if applicable)]	
Part 1 - Particulars o	f the Applicant's Bu	isiness	
	(English)	(Chinese)	
Name of Business/Corporation:			
Business Registration No.:	66883578		
BR Expiry Date:	31/03/2013		
Status of business:	Sole Proprietorship		
Number of Ultimate Owner:	0		
Please indicate the nature of you Remittance service	(money service :		
Have you / Has your company ev	er been registered with the Hon	g Kong Police Force as a	
remittance agent and/or a money			No
Please indicate whether you / you	ır company operate(s) your mo	ney service at particular premises	No
(Please provide the details of all	the particular premises in Part	3)	
I understand that section renewal of a licence, (1) as to whether, the staten with the result that the st particular is omitted from imprisonment for 6 moni I understand that unders any change in the partice beginning on the date or reasonable excuse, is at I undertake to allow auth in Part 3 of this application I have read the Personal Money Service Operator I Applicant's Name : Position in Company : Witness Name: Declaration Date : Remarks: The applicant must b a. the sole proprietor, if the b. the partner authorized in c. the director or the person	52 of the AMLO provides that a makes a statement that is false ent is false or misleading in a atement is rendered false or m in the statement, commits an off hs. ection 40 of the AMLO, a licens lars that are provided in this ap which the change takes place offence and is liable on convi- orized officers of the Customs : on form to conduct a suitability of information Collection Statemes Licence and understand the co TOM LAM MANAGER e applicant is a sole proprietorsh writing by every partner, if the a	Inty person who, in connection with e or misleading in a material parti- e or misleading in a material parti- material particular; or (2) omits a isleading; and knows that, or is re ence and is liable on conviction to see must notify the Commissione- pplication form, except for those gi .1 further understand that any brea- ction to a fine of \$50,000. and Excise Department to enter th sheck of the premises. In tatted in Part C of the Guidance nent stated therein. Hong Kong Identity Card/ Travel Document No. : Contact Telephone no. : Witness Post:	cular, and knows that, or is reckless material particular from a statement ckless as to whether, the material o a fine of \$50,000 and to r of Customs and Excise in writing of ven in Part 8, within one month
should be attached. [Back to Top]			
Supporting Docume	int		
	Press "PRINT / SA	- r	PRINT / SAVE BACK
2012 © Important Notice Security Statement S	ave the details of a	pplication status	Тар

9.3 Renew Licence Application Status Enquiry

(i) Click "Renew Licence Application" in the "Application Status Enquiry"

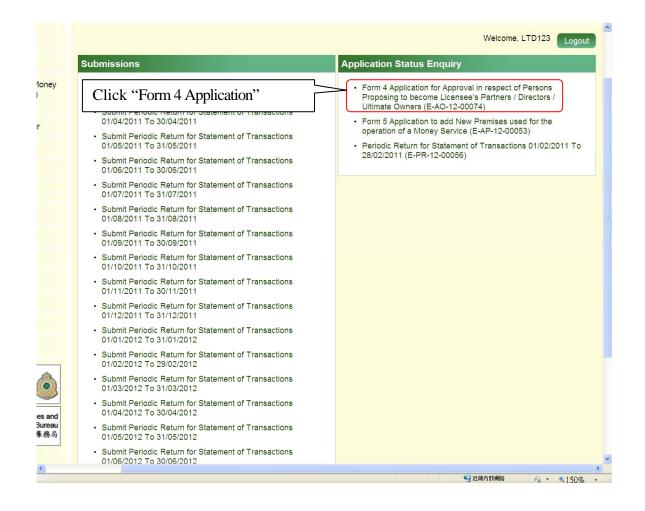
bmissions	Application Status Enquiry
Click "Renew Licence Application"	Renew Licence Application (E-RL-12-00064)
Ultimate Owners (Continue)	
 Form 5 Application to add New Premises used for the operation of a Money Service (Continue) 	
 Submit Periodic Return for Statement of Transactions 01/01/2011 To 31/03/2011(Continue) 	
Submit Periodic Return for Statement of Transactions 01/04/2011 To 30/06/2011	
Submit Periodic Return for Statement of Transactions 01/07/2011 To 30/09/2011	
 Submit Periodic Return for Statement of Transactions 01/10/2011 To 31/12/2011 	
 Submit Periodic Return for Statement of Transactions 01/01/2012 To 31/03/2012 	
Submit Periodic Return for Statement of Transactions 01/04/2012 To 30/06/2012	
count Maintenance	
Change Password	
Licensee Profile	
Important Notice Security Statement Privacy Policy	

- (ii) Enter the webpage of "Renew Licence Status Enquiry". View the details of application status.
- (iii) Press "PRINT / SAVE" to print or save the details of application status

Application Status: Sul	eation Status Er		
Application Status: Sur [Part 1 - Particulars of the Applican [Part 2 - Principal Address of the D [Part 3 - Details of all the Particular [Part 4 - Particulars of Applicant w corporation]	t's Business] Jusiness / Corporation]		
(Part 3 - Details of all the Particula (Part 4 - Particulars of Applicant w corporation) (Part 5 - Particulars of the corporat	Premises used for the ope o is a Sole Proprietor or Pa e Partner / Director of Appl	eration of a Money Service) inticulars of Individual Partner / C licent (if applicable)]	Director of Applicant which is a
[Part 4 - Particulars of Applicant wi corporation] [Part 5 - Particulars of the corporat [Part 7 - Particulars of Ultimate Ow [Part 7 - Details of the Bank Account [Part 9 - Declaration by the person [Supporting Document]	who submits this applicatio	Applicant's Money Service] on form (see Remarks in Part 9)]	Applicant (if any)]
Part 1 - Particulars of	the Applicant's Bu	usiness	
Licence No. 1		12-08-13485 19/11/2012 (Chinese)	
Licence Expline Date : rearringing Name of Suciness / Cooporation Business Name (in Conness) : Business Name (in Conness) : Business Registration No.: BE Expline Conness Number of Unitness Conner Number of Unitness Conner Homes of Unitness Conner Real Contents unberture the Aport	TOM HUGE	(Criminal)	
Business Registration No.: BR Expiry Date: Status of husiness:	33775599 01/08/2013 Sole Progratorable		
Number of Ultimate Owner: Please indicate the nature of yo	or money service :		
Please indicate whether the App refer to Para. 0.1 of the Guidan	p services licant operates any money ce Notes)	service at particular premises (F Part 3)	No No
(Back to Top)			
Part 2 – Principal Add (1) Address: (Please complete i	fress of the Busine	ess / Corporation	
Standard Area*: District*:	HONG KONG		
Street No.:	123 (e.g. 128, 124-148)	Street Name: Estate Name:	ABC STREET
Block:	BLOCK	A (4.9. 1. A EAST)	
Building Name: Floor: Unit:	G/F FLAT	A	
(2) Contact Information Business Website Address			
Email Address: Telephone No.: [Back to Top]	(052)+00770099	Fax No.:	
[DBOK to TOD]			
Part 3 - Details of all th	ne Particular Prem	lises used for the oper	
No particular premises to be appl Back to Top]	•3		
Part 4 - Particulars of A Partner / Director of A	Applicant who is a pplicant which is a	Sole Proprietor or Pa partnership / corpora	uticulars of Individua ation
Role: Name in English: Name in Chinese:	Sole Proprietor Mr TOM HUGE	Alias:	
Chinese Commercial Codes: Date of Birth:	01/08/1952 HONG KONG	Place of Birth:	HONG KONG
Nationality: Education Level: Hong Kong Identity Card No.:	Secondary Level H152874(A)		
Back to Top]			
Part 5 - Particulars of No partner/director to be applied	he corporate Parti	ner / Director of Applic	cant (if applicable)
Back to Top]		(D)	
of the Applicant (if any No ultimate owner(s) to be applied	nimate Owner(s)	(Please refer to Para.	11.1 of the Guidance
Part 7 - Details of the I	Bank Account(s) us	ed for operating the A	Applicant's Money Se
TOM HUGE	BANK OF CHIN	Name of Bank NA (HONG KONG) LIMITED 112	Account No. 34567890
Part 8 - Additional Info			
Part 8 - Additional Inte Plass provide the transaction vs (a) Remittance service (HKS): (b) Money changing service (HKS) Plasse provide the no. of staff of Plasse provide the no. of staff to service	lume in the past 12 months	• 1	1000000
(b) Money onanging service (HK3 Please provide the no. of staff o Please provide the no. of staff to): mently employed by the Ap be employed in the coming	pplicant for operating money ser- g 2 years by the Applicant for op	1000000 1000000 vice: 1-2 erating money o
Please indicate whether the Appli Back to Top)	ant operates the money se	ervice with the use of a computer	system: No
Part 9 - Declaration by 9)	the person who s	ubmits this application	n form (see Remarks
		n form (including supplementary	
 b. I have read the Anti-Mone understand that section 5: of a ligence. (1) maters 	y Laundering and Counter-T of the AMLO provides the	errorist Financing (Financial Insti t any person who, in connection v taleating in a material parti-	tutions) Ordinance, Chapter 611 with an application for the grant and inows that or is read-
whether, the statement is result that the statement i omitted from the statement months:	faise or misleading in a mar s rendered faise or mislead st. commits an offence and	errorist Financing (Financial Inst t any person who, in connection v isbesting in a material particular; terial particular; or (2) omits a ma ing; and knows that, or is reckles i is liable on conviction to a fine of	a a to whether, the material particular from a stateme a as to whether, the material part of \$50,000 and to imprisonment
(a) Remittance service (HK\$);			1000000
(b) Money changing service (HK3). Please provide the no. of staff o		policant for operation more -	1000000
Please provide the no. of staff o Please provide the no. of staff to service:	be employed in the coming	g 2 years by the Applicant for op	erating money 0
Please indicate whether the Applic	ant operates the money se	ervice with the use of a computer	system: No
[Back to Top]			
Part 9 - Declaration by 9)	the person who s	ubmits this application	n form (see Remarks
I deplare that:-			
		n form (including supplementary	
b. I have read the Anti-Mone understand that section 5:	y Laundering and Counter-T of the AMLO provides that	ferrorist Financing (Financial Insti t any person who, in connection v	tutions) Ordinance, Chapter 618 with an application for the grant
of a licence, (1) makes a whether, the statement is result that the statement	statement that is false or m false or misleading in a mat a rendered false or mislead	Terrorist Financing (Financial Insti t any person who, in connection v isleading in a material particular; terial particular; or (2) omits a ma ing; and knows that, or is reckles f is liable on conviction to a fine of	and knows that, or is reckless iterial particular from a stateme s as to whether, the material or
in the second seco			
 I have read the Guidance form by the person conce 	Notes issued by the Comm med. I understand that aco	nissioner of Customs and Excise ording to the AMLO, the licensee a person may become the licen	to facilitate the filling of this aj of a money service operator lis
or before only new premis			
d. I undertake that actions a writing of any change in th approval	tall be taken to ensure that the particulars that are provident	the licensee must notify the Cor ded in this application form, exce month beginning on the date on v cuse contravenes this requirement	pt for those given in Part 8 and
approval as mentioned in understand that a licenses conviction to a fine of \$50	who without reasonable exi 0,000;	month beginning on the date on w cuse contravenes this requirement	mion the onange takes place. I nt commits an offence and is li
		ises as mentioned in Part 3 of thi emises are domestic premises) tr emises to assess whether the pre	s application form and have ob
consent of every occupation	a or the premises (if the pro artment to enter the said pro rice:	emises to assess whether the pre	emises are suitable to be used t
Customs and Excise Dep operation of a money ser-			
operation of a money ser-			A123456(1)
Name of applicant/authorized person of the partnership/authorized person of	TOM HUGE	Hong Kong Identity Card/ Travel Document No. :	
eperation of a mency ser- Name of applicant/authorized person of the partnership/authorized person of the corporation :	TOM HUGE	Hong Kong Identity Card/ Travel Document No. : Contact Telephone No. :	
aparation of a misery ser- Name of applicant/authorized person of the participation of the corporation of the corporation : Position in the Applicant's Business / Corporation : Witness Name:			
eperation of a meanage ser- Name of applicantization person of the partmenship/authorizad person of the comportation : Position in the Applicant's Business / Comportation : Witness Name: Declaration Date :	MANAGER	Contact Telephone No. : Witness Post:	
speraten et a meanty ser Name of applicant/suthorized person of the Applicant/suthorized partice/sub- person et al. The Applicant's Business / Corporation : Witness Amme: Declaration Date : Remarks: The person who submit	MANAGER	Contact Telephone No. : Witness Post: It be	(852)+37593429
speraten et a meanty ser Name of applicant/suthorized person of the Applicant/suthorized partice/sub- person et al. The Applicant's Business / Corporation : Witness Amme: Declaration Date : Remarks: The person who submit	MANAGER	Contact Telephone No. : Witness Post: It be	(852)+37593429
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speraten et a meangy ser Name of applicant/authorized person of the Applicant/authorized participation in the Applicant's Business / Corporation : Witness Awme: Declaration Date : Remarks: The person who submit	MANAGER	Contact Telephone No. : Witness Post: It be	(852)+37593429
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Agented a secondary set secondary set secondary and secondary set secondary and secondary set secondary secondar	MANAGER is this application form mus positional is a colo propriator position of the propriator position of the propriation of the sutherized in writing by the the Applicant's Partiti	Contact Telephone No. : Witness Post: It be anigo a spoloant is a partnership. The Board of Directors. If the applica	(852)-37593429 authorization letter should be a int is a corporation. The authori
separate of a second period optimized period of the antimicipality of the second period of the antimicipality of the second period of the antimicipality of the second period perio	MANAGER is this application form mus applicant is a sole proprietor when by every partner, if th authorized in writing by the the Applicant's Partic	Contact Telephone No. : Witness Post: It be splitant is a partnership. The Board of Divectors. If the applica culars (Sole Proprietorshi) Fée Name	(852)-37593429 authorization letter should be a int is a corporation. The authori
espectate if a matery set espectate of the species of the Deleteration Date : Remarks: The period who submit a the species of the the species of the the species of the species of the spe	MANAGER is this application form mus poplicant is a sole proprietor ning by every partner, if th authorized in writing by the "the Applicant's Partic	Contact Telephone No. : Witness Post: It be splitant is a partnership. The Board of Divectors. If the applica culars (Sole Proprietorshi) Fée Name	(852)-37593429 authorization letter should be a int is a corporation. The authori

9.4 Application Status Enquiry about Form 4 Application

 (i) Click "Form 4 Application for Approval in respect of Persons Proposing to become Licensee's Partners/Directors/Ultimate Owners" in the "Application Status Enquiry"

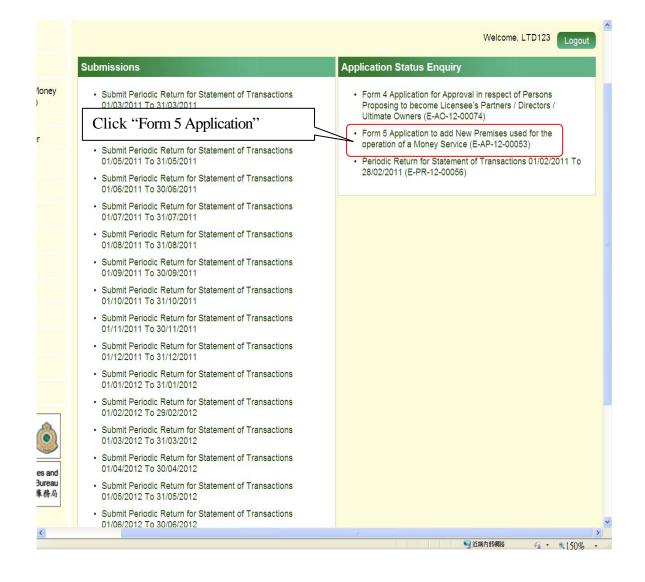


- (ii) Enter the webpage of "Approval in respect of Persons Proposing to become Licensee's Partners/Directors/Ultimate Owners". View the details of application status.
- (iii) Press "PRINT / SAVE" to print or save the details of application status

	pplication for Approv			to become Licensee	s	
-	me > Application for Approval in respect of			e Owners	-	
A	pplication Status: Sub	mitted				
IP	o to Bottom] art 1 - General Information of the App	plicant				
[P	art 2 - Particulars of the proposed In art 3 - Particulars of the Proposed Co	dividual to be Licensee's Pa orporate to be Licensee's P	artners / Directors / "Ultimate Owne 'artner / Director]	ers]		
[S	art 4 - Declaration by the Applicant] upporting Document] ack to Top]					
	Part 1 - General Inform Money Service Operator Licence No		icant 12-08-13497			
	Name of Business/Corporation (in) Name of Corporation (in Chinese)		SALLY FREE LIMITED			
IB	ack to Top]					
10						
	Part 2 - Particulars of t [#] Ultimate Owners	he proposed Indi	vidual to be Licensee	's Partners / Directors /		
	No partner/Director to be declared					
(B	ack to Top]					
	Part 3 - Particulars of t	he Proposed Cor	porate to be Licensee	e's Partner / Director		
	(1) Particulars of the Corporation					
	Role: Name of Corporation :	Director BBC LTD				
	Name of Corporation (in Chines	e):				
	Business Registration No.:	56841248 - 000	Expiry Date(dd/mm/yyyy) Date of Incorporation): 01/12/2013		
	Company No.:	698745	(dd/mm/yyyy):	01/08/2012		
	Place of Incorporation: Nature of Business:	HONG KONG				
	Email Address: Office Telephone No.:	(852)+68745611	Office Fax No.:			
	(2) Registered Address of the C		Office Pax No			
	Standard					
	Area*: District*:	KOWLOON HUNG HOM				
	Street No.:	456	Street Name:	DEF STREET		
_		(e.g. 12B, 12A-14B)		1 5 近端內部網路		€ 100%
	Street No.:	456	Street Name:	DEF STREET	*A *	≪ 100%
		(e.g. 12B, 12A-14B)				
	Phase:		Estate Name:			
	Block:		 (e.g. 1, A, EAST)			
	Building Name:	SUN BUILDING				
	Floor: Unit:	21/F UNIT	A			
(B	ack to Top]					
	Part 4 - Declaration by I declare that:-	the Applicant				
	a. the particulars and informati	ion given in this application	form (including supplementary sh	eets) consisting of previous page(s)		
	are true and correct.					
	Ordinance, Chapter 615 (AM	ILO), a licensee must notify	undering and Counter-Terrorist Fir the Commissioner of Customs ar	nd Excise in writing of any change in	of	
	this requirement, without rea	asonable excuse, is an offer	on which the change takes place. nce and is liable on conviction to a	I further understand that any breach o fine of \$50,000.		
	Approval in respect of Perso	prmation Collection Stateme	ent stated in Part C of the Guidanc censee's Partners/Directors/Ultim	e Notes on Form 4 Application for ate Owners and understand the		
	contents stated therein.					
	Name of the licensee / authorized		Hong Kong Identity Card/			
	partnership / corporation :	ALLY CHAN	Travel Document No. :	A123456(A)		
	Position in the Applicants Business / Corporation :	IRECTOR	Contact Telephone No. :	(852)+22445566		
	Witness Name: Declaration Date :		Witness Post:			
	Decial attorn Date :					
	Remarks: The person who submits	this application form must	be:-:			
	 a. the partner authorized in write b. the director or the person a 	ting by every partner, if the a uthorized in writing by the Br	pplicant is a partnership. The auth oard of Directors, if the applicant is	norization letter should be attached; a corporation. The authorization lette	er	
	should be attached.	and a stand of the Bu		portation. The addronzation felle		
IB	ack to Top]					
	Supporting Document					
		C AT JET				
]	Press "PRINT /	SAVE" to p	rint or	PRINT / SAVE BAC	ж	
		-		PRINT / SAVE BAC	тор	

9.5 Application Status Enquiry about Form 5 Application

 (i) Click "Form 5 Application to add New Premises used for the operation of a Money Service" in the "Application Status Enquiry"

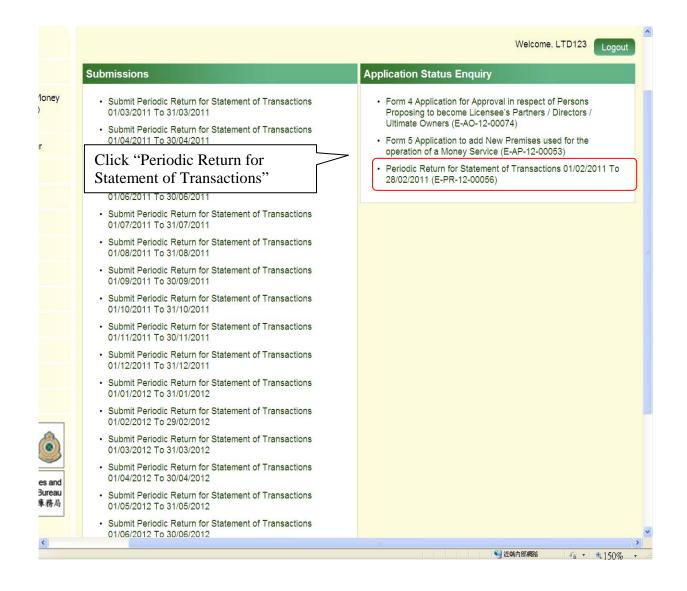


- (ii) Enter the webpage of "Application to add New Premises used for the operation of a Money Service". View the details of application status.
- (iii) Press "PRINT / SAVE" to print or save the details of application status

			ew Premises used	d for the oper	ration of	Welcome, LTD123 Logou a Money Service	•
		s Enquiry	is used for the operation of a Money	v Service Status Enquiry			-
_		cation Status:Su	bmitted				
	art 2 - D art 3 - D	eneral Information of the etails of the Particular Pre	Applicant) emises to be added for the ope who submits this application fo	eration of a Money Serv orm(see Remarks in P	rice] art 3)]		
	Money Name Name	1 - General Info Service Operation Licence of Business/Corporation of Business/Corporation sss Registration No. :	(in English) :	icant 12-08-13497 SALLY FREE LIM	ITED		
(8	lack to T	op]					
	Part Serv		e Particular Premise	es to be addec	d for the c	peration of a Money	
		mises Serial No.:		1			
		Premises Information			pplication to op	erate a money service at	
		iness Registration No.:	articular premises to operate a	money service : p	articular premi	ses	
		a of the premises :		5	0(m²)		
	Bus Bus	type of the premises whe iness/Branch Name (in E iness/Branch Name (in C Address: (Please comple	Chinese):	ted: C	Commercial Pre	mises	
		Standard	ite in English)				
		Area*: District*:	KOWLOON HUNG HOM				
	S	Street No.:	123 (2.2.128.128.148)	Street Name:	A	BC STREET	
	F	hase:	(e.g. 128, 12A-148)	Estate Name:	-	-	
	E	Block:		 (e.g. 1, A, EAST)			
	E	Building Name:	ABC BUILDING	(e.g. 1, A, EAST)			
		Toor: Jnit	G/F FLAT	D			
		unc.	FLAT	D			
	(4) I prei (5) ((852)+22777889 ss being run in this premises bition venue)	Office Fax No.: ?(not applicable for ac	dding business	No	
μ	Part I de a. b.	3 - Declaration t 3) eclare that- the particulars and inform are true and correct; lundertake that actions s writing of any change in til on which the change takk commits an offence and I have instructed all respan consent of every occupation consent of every accupation consent of every accupa	mation given in this application shall be taken to ansure that the the particulars that are provides es place. I understand that a lin is liable on conviction to a fine onsible persons of the premis partment to enter the said pre- rice:	form (including supple e licensee must notify in this application for sensee who without re- of \$50,000; es as mentioned in Pa ses are domestic pren nises to assess wheth	ementary shee the Commissi- m Part 2 within asonable excu art 2 of this app mises) to allow her the premise	es are suitable to be used for the	
		New Premises used for t	the operation of a Money Servi	ent stated in Part C of t ce and understand the	the Guidance N contents state	lotes on Form 5 Application to add d therein.	
	partner Hong K Positio Contac	of the licensee / authorize rship / corporation : Kong Identity Card/Travel [in in the Licensee's Busin at Telephone No. : rks: The person who subr	Document No. :	SALLY CHAN A123456(A) DIRECTOR (852)+37547897			
	a. b. c.	the sole proprietor, if the the partner authorized in	licensee is a sole proprietorsh writing by every partner, if the li	nip; icensee is a partnersh	ip. The authoriz licensee is a c	zation letter should be attached; corporation. The authorization letter	
(B	lack to T	ob]					
	Sup	porting Docume	nt				
[B	lack to	Press "PR	RINT / SAVE'	' to print o	or ,	PRINT / SAVE BACK	
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	12 🗢 Impo	save the d	letails of appl	ication sta	atus		TOP

9.6 Application Status Enquiry about Periodic Return for Statement of Transactions

(i) Click "Periodic Return for Statement of Transactions (Date) To (Date)" in the "Application Status Enquiry"



- (ii) Enter the webpage of "Periodic Return for Statement of Transactions". View the details of application status.
- (iii) Press "PRINT / SAVE" to print or save the details of application status

ne > Periodic Return for Statement of Tran	sactions			
oplication Status: Subr	nitted			
to Bottom]				
t 1 - Money Changing Transactions	s]			
t 2 - Remittance Transactions] t 3 - Suspicious Transaction Repo t 4 – Declaration by the person wh	rt] o submits this return]			
Statement of Transact		2011 To 28/02/2011		
lame of licensee		FREE LIMITED		
loney Service Operator Licence No lature of business		13497		
	Remit	tance service		
ck to Top]				
Part 1 - Money Changir				
A) Purchase and Sale Transaction	s Purchas	e	Sale	
	Amount in HKD	No. of Transactions	Amount in HKD	No. of Transactions
RMB Other Currencies	100,000 0	20 0	80,000 0	15 0
otal	100,000	20	80,000	15
B) Occasional Money Changing Tr	ansactions requiring Cus	tomer Due Diligence (CDD) me	asures	
		of Successful Transaction	No. of Reje	cted Case#
RMB Other Currencies			0	0
otal			0	0
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k to Top]				
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Chapter 10 Account Maintenance

10.1 Login the System

- (i) Click "User Login" in the "Online Functions for Money Service Operators (MSOs)" to enter the login page
- (ii) Input "User ID" and "Password"
- (iii) Press "LOGIN" to login the system

10.2 Change Password

- (i) After login, enter the system page of MSOS
- (ii) Click "Change Password" in the "Account Maintenance"

ubmissions Application Status Enquiry Form 4 Application for Approval in respect of Persons Proposing to become Licensee's Partners / Directors / Ultimate Owners (Continue) Form 5 Application to add New Premises used for the operation of a Money Service (Continue) Submit Periodic Return for Statement of Transactions 01/01/2011 To 310/06/2011 Submit Periodic Return for Statement of Transactions 01/07/2011 To 30/06/2011 Submit Periodic Return for Statement of Transactions 01/07/2011 To 31/03/2012 Submit Periodic Return for Statement of Transactions 01/02/2012 To 31/03/2012 Submit Periodic Return for Statement of Transactions 01/02/2012 To 31/06/2012 Submit Periodic Return for Statement of Transactions 01/02/2012 To 30/06/2012 Submit Periodic Return for Statement of Transactions 01/02/2012 To 30/06/2012 Count Maintenance Change Password Click "Change Password" Licensee Profile Very Statement Privacy Patry Statement Profile Prosesting Statement Privacy Patry Statement Privacy Statement Privacy Patry Statement Profile Very Statement Privacy Patry Statement Privacy Statement Privacy Patry Statement Privacy Patry St		Welcome, 98TOM46 Logout
Proposing to become Licensee's Partners / Directors / Ultimate Owners (Continue) • Form 5 Application to add New Premises used for the operation of a Money Service (Continue) • Submit Periodic Return for Statement of Transactions 01/01/2011 Tro 30/09/2011 • Submit Periodic Return for Statement of Transactions 01/07/2011 Tro 30/09/2011 • Submit Periodic Return for Statement of Transactions 01/07/2011 Tro 30/09/2011 • Submit Periodic Return for Statement of Transactions 01/01/2011 Tro 30/09/2011 • Submit Periodic Return for Statement of Transactions 01/01/2012 Tro 31/12/2011 • Submit Periodic Return for Statement of Transactions 01/01/2012 To 31/03/2012 • Submit Periodic Return for Statement of Transactions 01/04/2012 To 30/06/2012 • Submit Periodic Return for Statement of Transactions 01/04/2012 To 30/06/2012	ubmissions	Application Status Enquiry
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Change Password • Licensee Profile		
Licensee Profile	ccount Maintenance	
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	Important Notice Security Statement Privacy Policy	

- (iii) Enter the webpage of "Change Password" and input a new password
- (iv) Press "SUBMIT" to proceed to the next step

Change Pass	word	Welcome, TOM001 Logout
Home > Change Password		Input a new password
Password * :		
New Password * :		
Confirm Password * :	•••••	
		BACK SUB
2012 © Important Notice Security Statement	Privacy Policy	Тар

(v) The webpage below shows a successful change of password

	Welcome, TOM001	Logout
Change Password		
Home > Change Password Password Updated Successfully		
2012 © Important Notice Security Statement Pricacy Policy		Back Top

10.3 Forgot Password

- (i) Click "User Login" in the "Online Functions for Money Service Operators (MSOs)" to enter the login page
- (ii) Press "Forgot password" if the user forgot the password

User Login				
Home > User Login				
:	Sign in to your account			
	User ID:	_		
	Password: Forgot password?			
	If you do not have any user account in the MSO Licensing System, please click here for user account			
	creation.			
2012 © Important Notice S	ecurity Statement Privacy Policy	Тор		

- (iii) Input "User ID" and "Email Address"
- (iv) Enter "Verification Code"
- (v) Press "SUBMIT"

me > Forgot password		
Jser ID: Email Address:	1357TOM 1357TOM@TOM.COM.HK	Input "User ID" and "Email Address"
Please input the rerification code:	XXQD2F	Enter "Verification
	Reload	Code"

(vi) The system message below shows "A new password is sending to your registered email account"



(vii) An email message of 'Reset of MSO Account Password' will be sent to the applicant.

Reset of MSO Account Password

{Name of Applicant}

Dear Sir / Madam,

We have received your request for reset password. Please login again using the new password below and change it immediately once logged in. Thank you. New Password: {password}

Licensing Office Money Service Supervision Bureau Customs and Excise Department

10.4 Licensee Profile

- (i) After login, enter the system page of MSOS
- (ii) Click "Licensee Profile" in the "Account Maintenance"

bmissions Application Status Enquiry Form 4 Application for Approval in respect of Persons Proposing to become Licensee's Partners / Directors / Ultimate Owners (Continue) Form 5 Application to add New Premises used for the operation of a Money Service (Continue) Submit Periodic Return for Statement of Transactions 01/01/2011 To 31/03/2011(Continue) Submit Periodic Return for Statement of Transactions 01/07/2011 To 30/09/2011 Submit Periodic Return for Statement of Transactions 01/01/2011 To 31/03/2011 Submit Periodic Return for Statement of Transactions 01/01/2011 To 31/03/2011 Submit Periodic Return for Statement of Transactions 01/01/2012 To 31/03/2012 Submit Periodic Return for Statement of Transactions 01/01/2012 To 31/03/2012 Submit Periodic Return for Statement of Transactions 01/04/2012 To 30/09/2012 Submit Periodic Return for Statement of Transactions 01/04/2012 To 30/09/2012 Submit Periodic Return for Statement of Transactions 01/04/2012 To 30/09/2012 Count Maintenance Change Password Click "Licensee Profile" Licensee Profile Propostart Notes Security Statement Privacy Petry Propostart Notes Security Statement Privacy Petry Propostart Notes Security Statement Privacy Petry 		Welcome, 98TOM46 Logour
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operation of a Money Service (Continue) Submit Periodic Return for Statement of Transactions 01/01/2011 To 31/03/2011(Continue) Submit Periodic Return for Statement of Transactions 01/04/2011 To 30/09/2011 Submit Periodic Return for Statement of Transactions 01/07/2011 To 31/03/2012 Submit Periodic Return for Statement of Transactions 01/01/2012 To 31/03/2012 Submit Periodic Return for Statement of Transactions 01/04/2012 To 31/03/2012 Count Maintenance Change Password Licensee Profile	oosing to become Licensee's Partners / Directors /	Renew Licence Application (E-RL-12-00064)
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01/01/2012 To 31/03/2012 Submit Periodic Return for Statement of Transactions 01/04/2012 To 30/06/2012 Count Maintenance Change Password Click "Licensee Profile"		
01/04/2012 To 30/06/2012 count Maintenance • Change Password • Licensee Profile		
Change Password Click "Licensee Profile" Licensee Profile		
Licensee Profile	Maintenance	
	Ige Password Click "Licensee Profile"	
Important Notice Security Statement Privacy Policy	nsee Profile	
	nt Notice Security Statement Privacy Policy	

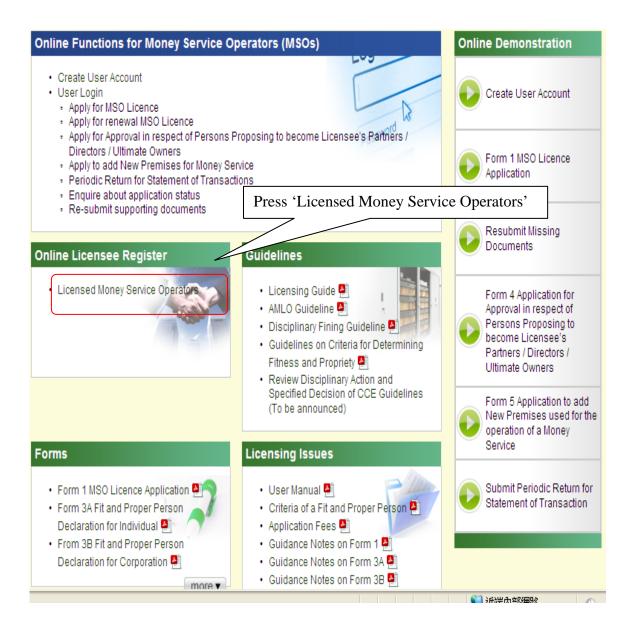
(iii) Enter the webpage of "Licensee Profile". View the details of the Licensee Profile.

Licensee Profile				Logout
iome – Licensee Profile				
Go to Bottom]				
Validity Period] Part 1 - Particulars of the Applicant'r	Business]		actor of Applicant which is a partnership /	
Part 2 – Principal Address of the But Part 3 - Details of all the Particular P Part 4 - Particulars of Applicant who	Premises used for the operat is a Sole Proprietor or Port	ion of a Money Service] culars of Individual Partner / Dis	actor of Applicant which is a partner bio	
orporation] Part 5 - Particulars of the corporate I	Partner / Director of Applica	nt (if applicable)]	Approvent written is a partnership /	
orporation] Part 5 - Particulars of the corporate F Part 5 - Particulars of Ultimate Owne Part 7 - Details of the Bank Account(ar(s) (Please refer to Para. 1 s) used for operating the Ap	1.1 of the Guidance Notes) of the plicant's Money Service]	Applicant (if any)]	
Validity Period		12-08-13497		
Approval Date: Expiry Date:		01/01/2011 31/12/2012		
Part 1 - Particulars of				
Name of Business / Corporation:	(English) SALLY FREE LIMITED	(Chinese)	
Business Name : Business Name (in Chinese) :				
Business Registration No.:				
BR Expiry Date: Status of business:	Corporation			
Number of Ultimate Owner:	0	Number of Director: 1		
Corporation Location:	local company	Place of HONG K Incorporation:	ONG	
	35456	Date of 01/08/20 Incorporation:	12	
Please indicate the nature of your Remittance service	money service :			
Please indicate whether the Appli	icant operates any money a	arvice at particular premises (Ple	ase refer No	
to Para. 8.1 of the Guidance Note (Please provide the details of all t		ert 3)	٥	
Back to Top]				
Part 2 – Principal Add (1) Address: (Please complete in	English)	less / Corporation		
Standard				
Area*:	KOWLOON			
District*: Street No.:	HUNG HOM 123	Street Name:	ABC STREET	
	(e.g. 128, 12A-148)			
Phase: Block:		Estate Name:	-	
Building Name:	ABC BUILDING	(e.g. 1, A, EAST)		
Building Name: Floor:	ABC BUILDING G/F			
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District*: Street No.:	HUNG HOM 123	Street Name:	ABC STREET	
Street No.:	123 (e.g. 128, 12A-148)	Street Name:	ABC STREET	
Phase:		Estate Name:		
Block				
		(e.g. 1, A, EAST)		
Building Name:	ABC BUILDING			
Floor:	G/F			
Unit:	FLAT	c		
(2) Contact Information				
Business Website Address:				
Email Address:	ONE3TWO@ABC.COM			
Telephone No.:	(852)+23451234	Fax No.:		
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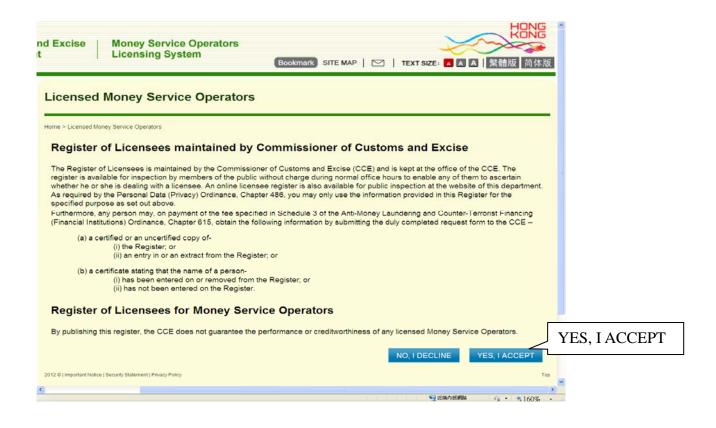
Chapter 11 Online Licensee Register

11.1 Search Licensed Money Service Operators

(i) Click "Licensed Money Service Operators" under the Online Licensee Register



- (ii) Read the relevant sections under the Terms and Conditions of the Licensee Register
- (iii) Press "YES, I ACCEPT" to proceed to the next step



- (iv) Search 'Licensed Money Service Operators' by inputting the business name or Licence No.
- (v) Press 'SEARCH' to search 'Licensed Money Service Operators'

ne > Search Liœnsee Register List		_
Search By Name of Licensee or Licenc Name of Licensee (in English): Name of Licensee (in Chinese): Licence No.:	2 NO. OF Address	
Address (in English):		RESET SEARCH
Search By Alphabetical Order	JI KI LI MI NI OI PI QI RI S	

2012 C | Important Notice | Security Statement | Privacy Policy

(vi) The webpage below shows the search result

- Search By Name of Licensee or Licence	No. or Address	
Name of Licensee (in English):	ABC CO	
Name of Licensee (in Chinese):		
Licence No.:		
Address (in English):		
		RESET SEARCH

- Search By Alphabetical Order A| B| C| D| E| F| G| H| I| J| K| L| M| N| O| P| Q| R| S| T| U| V| W| X| Y| Z| ALL

Sear	Search Result: 4 Records Update Date: 23/10/2013 0				
	Name of Licensee	Address	Address Type		
1	ABC CO	18/F, AAA TOWER, YAU MA TEI, KOWLOON	Correspondence Address		
2	CHAN TAIMAN TRADING AS ABC COMPANY	SHOP 1, 1/F, BLOCK A, LUCKY BUILDING, 100 LUCKY STREET, WONG CHUK HANG, HONG KONG	Specified Premises		
3	CHAN TAIMAN TRADING AS ABC COMPANY	SHOP B, 2/F, BLOCK B, LUCKY BUILDING, 100 LUCKY STREET, WAN CHAI, HONG KONG	Specified Premises		
4	CHAN TRADING AS ABC CO	FLAT 18/F, BLOCK AAA, PHASE 2, 12A FA YUEN STREET, MONG KOK, KOWLOON	Correspondence Address		
Page 1 of 1 Into Into Into Into Into Into Into Into					